



MOC-Floyd Valley Community School

2025-26 Registration Information

First day of school - Monday, August 25, 2025

Find the most up-to-date school information on our homepage: www.mocfv.org

MOC-Floyd Valley Community School

The MOC-Floyd Valley Community School District **registration for the 2025-26 school year is open online now!** We will also have a district wide in-person registration day on Tuesday, August 5th from 10AM-1PM & 4PM-7PM, at the MOC-Floyd Valley Elementary School, 1701 14th St SE, Orange City. All signups and fees may be done electronically through your Infinite Campus Parent Portal, through a mailed-in/dropped off cash/check to PO Box 257, 709 8th St SE, Orange City, IA 51041 or in-person on our registration day on Aug 5th. You will find attached the assessed Registration Fees for your student(s). These fees may be paid, along with any optional fees you wish

to choose, through your Campus Parent Portal.

FREE ONLINE PAYMENTS when you pay by echeck (checking/savings account). **This is a free option for ALL Campus Online payments starting with your online registration fees.** You may save your bank account information in the secure payment fields and enjoy free online payments of all fees & lunch money deposits year round. Note, all credit/debit card deposits and payments will be assessed a card convenience

fee of 4% after Aug. 20th.

INFINITE CAMPUS PORTAL

If you do not have an Infinite Campus Parent Portal or if you have forgotten your login or password, please contact our tech department and they will get you setup.

rnoteboom@mocfv.org;
jbonnecroy@mocfv.org;
or call 712.737.4606 and we will be happy to help.

New Family Registration

New families to our district that have not filled out enrollment paperwork may call 712.737.4606 to set up a personal registration

2025-26 Registration Fee Description

ENROLLMENT FEES

TK-5th Grade - \$15.00
6th-12th Grade - \$25.00

FOOD SERVICE CHARGES

Student Breakfast TK-8-\$1.60 | 9-12-\$1.80
Student Lunch-TK-8 \$2.55 | 9-12 \$2.75
Optional TK-5 Milk Break-.35 each
Optional 5-12 A la Carte - Indiv. Priced

OTHER/OPTIONAL FEES-

Band Uniform Rent: 6-\$5, 7&8-\$20, HS-\$50
School Instrument Rent: \$70
Percussion Rent: 6-8-\$35, HS-\$70

**** Athletic & Music Passes:** available to purchase online only through BOUND (info on our homepage)

Dutchmen Booster Club Options

Sports Booster Club Membership Levels

White \$25 - Silver \$50 - Purple \$75 - Platinum \$100

Band Booster Club Membership Levels

Band Member \$50 - Section Leader \$100 - Captain \$150

Vocal Music/Strings Club Membership - \$25

Speech Club Membership - \$25

2025-26 STUDENT HEALTH/TECHNOLOGY SURVEY

The final step in completing your 25-26 registration is to complete the Student Health/Technology Consent Survey for each student. Look for this in your email after the August 5th registration day.

MOC-FLOYD VALLEY SCHOOL DISTRICT CONTACT INFORMATION:

Admin Office: 712.737.4873 **Superintendent:** Mike Mulder - mmulder@mocfv.org

<p style="text-align: center;">MOC-Floyd Valley Community School District Building Information 2025-2026</p>
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MOC-Floyd Valley Elementary School - 1701 14th St SE, Orange City IA, 51041

Principals: Taylor Stichka TK-2nd grades & Mike Landhuis 3rd-5th grades

Phone: 712.737.4606 Fax: 712.737.8006

School Hours: 8:10 AM - 3:15 PM

Early Dismissal Fridays - 1:15 PM

Breakfast is Optional in classroom

- Personalized Meet & Greets will be set up by each homeroom teacher occurring the week of Aug 18th.
- Look for information from your child's teacher after Aug 5th to select your visit time!

MOC-Floyd Valley Middle School - 1104 5th Ave, Alton, IA 51003

Principal: Larry Carlson Phone: 712.756.4128 Fax: 712.756.4100

School Hours: 8:10 AM - 3:15 PM

Early Dismissal Fridays - 1:15 PM

Breakfast Served 7:45—8:00 AM

- We invite you to mark your calendars and plan to join us in the evening for the Middle School Open House on Thursday, August 21st!
- Look for Middle School Welcome Back information that will become available in August.

MOC-Floyd Valley High School - 615 8th St SE, Orange City, IA 51041

Principal: Levi Letsche Phone: 712.737.4871 Fax: 712.737.3933

School Hours: 8:05 AM—3:15 PM

Early Dismissal Fridays - 1:15 PM

Breakfast Served 7:45-8:00 AM

- Week of Aug 4th - schedules posted on student portal-questions or change requests, students should complete the Google Form (Will be Emailed) and Mrs. Koenig or Mr. Letsche will complete those requests. You are also welcomed to stop in and see them at school starting Aug 11th.
- Stop by after Aug 11th to locate locker & classrooms on schedule, building open from 8AM-4PM
- High School Welcome Back to School/Freshman Orientation—Monday, August 18th
- More information will become available in August

****Please be on the lookout for the 25-26 Student Health/Technology Consent Survey that will be emailed after August 5th. Reminder, this survey will need to be filled out for each student and is the final step in the registration process.**

Board Policy 506.2E1

AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION

Directory Information:

The following is considered directory information and may be released to the public and at the request of military recruiters: Name, address and phone number, date and place of birth, email address, grade level, enrollment status, major field of study, participation in officially recognized activities and sports, height and weight, dates of attendance, degrees and awards received, recent previous education institutions attended, photographs and other likenesses. Any student or parent/guardian not wanting this information released must fill out a refusal form which is available at all MOC-Floyd Valley CSD offices or declare so in writing to the principal. This must be done every year at the start of the school year. (Policy 506.2, 506.2R1, 506.2E1)

MOC-FLOYD VALLEY COMMUNITY SCHOOL

25-26 TRANSPORTATION INFORMATION

Transportation Stops and Approx Times

To help us make our final preparations, we have sent out a Transportation Sign-up survey via Infinite Campus that we ask all families to complete. Please complete this survey as soon as possible and no later than July 25th. This sign-up will tell us how you plan to have your student arrive and leave school. It is meant for all students, not just those using school busing. This is extremely important for our youngest students as we will have different dismissal plans for elementary students depending on your transportation plan. Each elementary student will also be receiving a 'transportation tag' that will be displayed on their backpack so that everyone will easily know where your child needs to be to get home safely.

Maurice Stops:

7:10AM-Maurice Post Office 410 2nd St -Bus #26

7:13AM- Maurice Church 410 Main St –Bus #26

3:50PM-Maurice Church 410 Main St -Bus #24

Granville Stop:

7:13AM/3:55PM -All students - City Park Shelter House –Bus #18

Hospers Stop:

7:35AM/3:40PM-Elementary students - Former Hospers Elem School 201 4th Ave N –Bus #25

7:15AM/3:50PM-MS/HS students - Former Hospers Elem School 201 4th Ave N –Bus #22

Alton Stops:

7:44AM/3:25PM & 7:50/3:25 PM—Elem students Middle School - 1104 5th Ave –Buses #21, #18, #22

7:50AM - Middle School Exploratory & High School to High School –Bus #14

7:40AM/3:23PM - J & B Auto Service & Bum & Koop Properties (3rd Ave & E Division St) -Bus #18

Orange City Stops:

7:03AM/3:54PM - 700 block Albany Ave & 7th St NE –Bus #23

7:20AM/3:40PM - 4th St NW & Iowa Ave NW –Bus #23

7:23AM/3:47PM - 2nd St SW & Michigan Ave SW –Bus #23

7:25AM/3:45PM - 1st Reformed Church - 420 Central Ave NW -Bus #14

7:25AM/3:35PM - Westside Trailer Park - Hwy 10 W –Bus #23

7:30AM/3:40PM - Dover Alliance Church - 417 3rd St NE –Bus #14

7:30AM/3:30PM - 11th St SE (700 Block) -Bus #20

7:35AM/3:35PM - MOC-FV High School - 615 8th St SE - Elem & MS students -Buses #23, #26

7:35AM/3:35PM - Candlelight Village Entrance - 1101 Albany Pl SE -Bus #20

7:36AM/3:45PM - Calvary Christian Reformed Church - 709 5th St SE –Bus #23

7:39AM/3:40PM - Frankfort SE (Crosswalk behind Fareway) -Bus #20

7:40AM/3:50PM - Tallahassee NE (100 Block) -Bus #14

7:40AM only - MOC-FV High School - 615 8th St SE - Elem & MS students –Bus #14

7:42AM/3:35PM - 14th St SE & Lincoln Pl SE –Bus #26

7:43AM/3:45PM - Cornerstone Baptist Church - 221 3rd St SW –Bus #20

7:44AM/3:36PM - Veteran's Park Scout House - 5th St SW –Bus #24

7:45AM/3:30PM - MOC-FV High School - 615 8th St SE - Elem & MS students –Bus #24

7:47AM/3:34PM - New Hope Evangelical Free Church - 718 Florida Ave SW –Bus #20

7:50AM/3:30PM - MOC-FV High School - 615 8th St SE - Elem & MS students –Bus #20

7:50AM/3:20PM - Crittenton Center Daycare & Preschool (for those using daycare services only) -Bus #25

For safety reasons, the MOC-Floyd Valley Elementary School will not be a pickup or drop-off option for MS or HS students

**MOC-FLOYD VALLEY
ELEMENTARY SCHOOL SUPPLY
LIST 2025-2026**

TRANSITIONAL KINDERGARTEN

- 1 medium Bottle Elmer's Glue
(4 oz – white only)
- 2 Boxes Crayola Crayons-24 count
(Not washable)
- 12 Elmer's brand Glue Sticks
- 1 Crayola Classic Color Fine Line
Markers-set of 10
- 1 Bottle of FOAMING Hand Soap/Prefer
Fragrance Free
- Beach towel for Rest Time
(No Pillows, Rugs, or Mats)
- 2 Boxes of Kleenex

KINDERGARTEN

- 10 - #2 Yellow Wooden Pencils
- 1 Large Eraser
- 1 - 4 oz Bottles Elmer's Glue
(White only)
- Beach Towel for Rest Time
(No Pillows, Rugs or Mats)
- 2 Boxes Crayola Crayons (24 Count)
- Fiskars Scissors–Metal Blades (Pointed))
- 2 -Large Crayola Washable Markers
(10 Primary Colors)
- 8 Thin Black Expo Dry Erase Markers
- Plastic Pencil Box (Small)-
no locks/clasps/zippers
- 2 - 2-Pocket Sturdy Folders (Not Plastic)
- 12 Elmer's Glue Sticks
- Corded ON-Ear Headphones
(NO In-Ear Headphones)
- 2 Boxes of Kleenex

****ALL ELEMENTARY STUDENTS****

**Tennis Shoes for PE - Backpack/Book Bag
Plastic Water Bottle (Optional)**

FIRST GRADE

- School Supply Box
- 4 Expo Dry Erase Markers
- 2 Big Pink Erasers
- 2 Sturdy Pocket Folders (not vinyl)
- 12 Yellow Pencils (No Mechanical)
- 12 small Elmer's Glue Sticks
- Scissors (Pointed)
- Crayons (Box of 24)
- Washable Markers (10-Classic Colors)
- Corded On-Ear Headphones or Earbuds
- 2 Boxes of Kleenex

SECOND GRADE

- Small Scissors-pointed
- 6 Black Expo Dry Erase Markers
(fine tip only)
- 1 Large or 2 Small Glue Sticks
- 12 - #2 Yellow Pencils
(sharpened-no mechanical)
- 1 Box Crayola Crayons (24 Count)
- 1 Composition-Wide Ruled
- 1 Large Erasers
- 1 Pack Pencil Top Erasers
- 1 Pocket Folder - any design
- 1 Plain Zippered Pencil Bag (no boxes)
- Corded On-Ear Headphones
- Boys-snack Size Zip-Lock Bags
- Girls-Gallon Size-Zip-Lock Bags
- 2 Boxes of Kleenex

THIRD GRADE

- 8-10 Pack Thin Expo Dry Erase Markers
(No neon)
- Whiteboard Eraser or old sock
- #2 Pencils (no mechanical)-24 for year
- Zippered Pencil Bag
- 2 Large or 4 small - Elmer's Glue Sticks
- Crayola Crayons (24 pack)
- Markers (10 pack)
- Scissors to fit hand
- 2 Pocket Folders
- 1 Pack of Highlighters
- 2 Composition Notebooks – (9 ¾" x 7 ½ ")
- 1 Small Pack Post It Notes (3 x 3)
- Headphones or Earbuds
- 2 Boxes of Kleenex

FOURTH GRADE

- 12 - #2 Pencils
- 4 Glue sticks
- Wide Lined Loose-Leaf Paper (White)
- 1 pack 3x5 White Lined Note Cards
- Crayons – any size
- Scissors (Pointed)
- 5 - 2 Pocket Folders (red, blue, purple,
green & yellow)
- 6 Ink Pens (2 each of red, blue & black)
- 4 Dry Erase Markers & Eraser (can be old
sock)
- Large Eraser
- 2 Notebooks - wide ruled
- Colored Pencils
- 4 Highlighters
- Zipper Pencil Bag
- Headphones or Earbuds
- 2 Boxes of Kleenex

FIFTH GRADE

- 12 #2 Pencils
- 2 Pink Erasers
- 3 Large or 4 Small Glue sticks
- Pencil bag (not box)
- Scissors (Pointed)
- 1 - 1 " 3-Ring Binder
- 1 - 8 pack plastic binder dividers
WITH POCKETS
- 6 Blue ink pens (no erasable)
- Colored Pencils (12 pack)
- 4 Thin Expo Dry Erase Markers (blue or
black)-sock for eraser
- 4 Highlighters (2 pink & 2 yellow)
- Headphones or earbuds (no gamer style)
- Loose Leaf Paper-college ruled
- 2 Boxes of Kleenex

MOC-Floyd Valley MIDDLE SCHOOL SUPPLY LIST 2025-2026

6th GRADE

- 1 Green 3 Ring Binder (1") & 4 Dividers- English
- 1 Green Pocket Folder with brads- English
- 1 Purple 3 Ring Binder(1") with 5 Dividers-Literature
- 1 pack College Ruled loose leaf paper
- 1 Blue 3 Ring Binder(1") - Science
- 1 Black 3 Ring Binder (1") & 5 Dividers-Social Studies
- 1 Red 3 ring binder(1") - Math
- 1 Pocket Folder with fasteners-Music
- Highlighters
- #2 Pencils (plenty)
- Blue or Black Pens
- Colored Pencils
- Markers (Water Based or Washable)-optional
- Scissors
- Inexpensive earbuds/ headphones
- Inexpensive 4 function Calculator (not graphing)
- 3x5 lined note cards
- 1 box of Tissues(to the STAR teacher)

7th GRADE

- 3 Ring Binder (1") Blue & 5 Dividers-Science
- 3 Ring Binder (1") Green & 5 Dividers-English
- 3 Ring Binder (1") White & 5 Dividers-Reading
- 3 Ring Binder (1") -Math
- 3 Ring Binder, Black & 6 Dividers-Global Studies
- 1 pkg College Ruled Loose Leaf Paper - Math
- 1 Pocket Folder-Exploratory
- # 2 Pencils - 2 packs
- Pens (Black or Blue)
- Colored Pencils
- Calculator (inexpensive but needs square root symbol)
- 1 Pkg Reinforcement
- Headphones/earbuds (to remain in chromebook bag)
- 2 boxes of Tissues for STAR teacher

8th GRADE

- 3 Ring Binder (1-1 ½") & 5 Dividers-Math
- 3 Ring Binder (1-1 ½") & 5 Dividers-Science
- 3 Ring Binder (1-1 ½") & 5 Dividers-History
- 3 Ring Binder (1-1 ½") & 5 Dividers-English
- 3 Ring Binder (1-1 ½") & 5 Dividers - Literature
- 2 pkgs Loose Leaf Paper
- Colored Pens-English/Literature
- 1 pkg - #2 Pencils
- Colored Pencils
- 1 pkg Post It Notes
- 2 Pkgs-3 x 5 lined index cards
- 1 Pkg of multi-colored highlighters
- Calculator similar to a TI 30 for Math
- Inexpensive headphones/earbuds
- 2 boxes of Tissues for STAR teacher
- 1 paper grocery bags to cover books

Please keep in mind that these are highly recommended supplies. The colors help our students organize themselves within the framework of our program. We hope that your student(s) will have these supplies **before** the first day of school.

MOC-Floyd Valley HIGH SCHOOL SUPPLY LIST 2025-2026

****All students****

- **Kleenex box for their locker**
- **Most classes require a Notebook, Folder, Pens & #2 Pencils**
- **Locker Shelves: The only shelves that will fit are 10 ½" wide and 11 ½" long with folding legs. Any other shelf breaks the lockers and will not be allowed.**

English: (Senior)

Sturdy Folder, Lined Paper, Pens and Pencils, Highlighters – pkg of at least 4 colors, 2nd semester-memoir project: 1" soft or hardcover binder and clear pages are optional to hold memoir pages in binder

English: (Junior)

2 folders (must be able to "clip" notebook paper inside, 1 pkg. college-ruled notebook paper, 1 pkg. of 4"x6" notecards, 1 pkg. of #2 pencils, 1 pkg. of blue or black pens, and 1 pkg. of highlighters

English: (Sophomore)

2- pocket folder for handouts, 1 notebook or 3 ring binder (with paper), 1 pkg. black or blue pens, 1 pkg. pencils, 1 pkg. highlighters

English: (Freshman)

Binder or folder for holding handouts, loose leaf paper for handwritten assignments, notebook or loose leaf in binder for taking notes, highlighter, book cover, 2 black expo markers

Study Skills

1 notebook, box of kleenex

Spanish:

3-ring binder with 5 dividers, notebook /lined paper, box of thin crayola markers, 1 expo marker

Math:

Scientific calculator, pens and pencils, loose leaf paper and a 3-ring binder, protractor (optional)

Health:

***I:** 2 pencils, 2 red pens, 1 notebook, 1 folder

***II:** 2 Pencils, 2 blue pens, 1 notebook, 1 folder

Biology & Adv. Bio: 1 inch binder, 1 pack loose leaf paper, paper bag for book cover, box of Kleenex

Chemistry & Physics: notebook, folder, scientific calculator

Basic Chemistry: notebook calculator with scientific notation

Anatomy & Physiology: Highlighter, 1 inch binder with loose leaf paper

History:

World History: folder or binder, Notebook, writing and highlighting utensils, colored pencils or thin markers

Accounting I & II:

2 inch 3-ring binder, box of Kleenex

Personal Finance & Business Management:

1 inch 3-ring binder, box of Kleenex

All classes need a calculator

Family and Consumer Science Courses: notebook or 2 pocket folder for handouts and assignments

Computer Applications:

folder, recommend a USB flash drive (not necessary), remote mouse recommended (not necessary)

Art I: Large eraser, 1 pkg.(doz) #2 Wood Pencils, 2 each :black sharpie fine/extra fine, 2 black ink pens; Optional: Colored Pencils.

Drawing Class: 1pkg (doz.) #2 pencils, 1 pkg. colored pencils, 2 each: black sharpie fine & extra fine tip, black pens.

Science (Freshman):

Notebook, folder, and calculator

Intro to Engineering and Principle of Engineering: : 2-inch 3 ring binder, Quad. Ruled composition notebook, 4G flash drive

Registration/Online Payments Instructions

Step 1—On the **mocfv.org** website homepage select the **Online Registration** button.

Online Registration

***If you need help creating a parent portal, please email Ryan at rnoteboom@mocfv.org.**

Step 2— Choose **Campus Parent** and log into the parent portal.

Step 3— Select the **Food Service** tab on the left to view your lunch account.

Message Center
Today
Calendar
Food Service
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Food Service

ACCOUNT NAME	ACCOUNT #	BALANCE
Family Account	[REDACTED]	\$26.46 >

Pay

Step 4—If you would like to add money to your lunch account click the **Pay** button, enter the amount you would like to add, and click **Add to Cart**.

Food Service Charges apply to the following optional items:

Breakfast - TK-8th- \$1.60 | 9th-12th - \$1.80 | | Lunch - TK-8th - \$2.55 | 9th-12th - \$2.75

TK-5 - Optional Milk - \$.35 ea | | 5th-12th A la Carte Items - Priced individually

0 Items in Cart \$0.00 My Cart My Accounts

ACCOUNT NAME	ACCOUNT #	BALANCE	AMOUNT
Family Account	9	\$15.50	\$10.00 >

Add to Cart Cancel

Step 5—Select the **Fees** tab on the left. Here you will see enrollment and other required fees listed. Select **Add to Cart** next to each fee listed.

Message Center
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Fees

Person: All School Year: 2020-2021 Type: Unpaid

Total Due: \$40.00

DESCRIPTION	DUE DATE	PERSON	FEE BALANCE	
Enrollment Fee TK-5-OC Elem	08/17/2020	[REDACTED]	15.00	Add to Cart >
Enrollment Fee 6-8	08/17/2020	[REDACTED]	25.00	Add to Cart >
Subtotal			40.00	

[Print](#) [Optional Payments](#)

0 Items in Cart \$0.00
[My Cart](#)
[My Accounts](#)

Step 6—Select the **Optional Payments** button to purchase: Booster Club Memberships
Add to Cart any items you wish to purchase.

Step 7—Select **My Cart** when finished and complete your payment.

Reminder - online payments made using your bank account information will always be FREE!!

The 4% Credit/Debit Card payment convenience fees will be waived through August 20th.

Step 8—Select the **More** tab on the left. From there you can update Address Information, Demographics, and Family Information for each student.

Message Center
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More

- [Address Information](#) >
- [Demographics](#) >
- [Family Information](#) >
- [Important Dates](#) >

Step 9—Congratulations! You have successfully completed your family registration!!

PARENT/GUARDIAN INFORMATION LETTER FOR FREE AND REDUCED PRICE SCHOOL MEAL APPLICATION

Frequently Asked Questions About Free and Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. **MOC-Floyd Valley School** offers healthy meals every school day. Breakfast costs **\$1.60 (K-8) and \$1.80 (9-12)**; lunch costs \$2.55 (tk-8) and \$2.75 (9-12). Your children may qualify for free meals/milk or for reduced price meals. Reduced price is **\$.30** for breakfast and **\$.40** for lunch. Return or mail the completed application to: **MOC-Floyd Valley School, PO Box 257, Orange City, IA 51041.**

Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below and submit an application for free and reduced price meals/milk.

FEDERAL INCOME ELIGIBILITY GUIDELINES for SCHOOL YEAR 2025-2026

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	28,953	2,413	1,207	1,114	557
2	39,128	3,261	1,631	1,505	753
3	49,303	4,109	2,055	1,897	949
4	59,478	4,957	2,479	2,288	1,144
5	69,653	5,805	2,903	2,679	1,340
6	79,828	6,653	3,327	3,071	1,536
7	90,003	7,501	3,751	3,462	1,731
8	100,178	8,349	4,175	3,853	1,927
Each additional family member:	10,175	848	424	392	196

2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: Rachel Duesenberg, rduesenberg@mocfv.org or call 712-737-4873 immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from the Iowa Department of Health and Human Services (Iowa HHS), submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives SNAP or FIP benefits and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: Liz Koenig, 615 8th St SE, Orange City, IA 51041, email: lkoenig@mocfv.org or call 712-737-4871.

5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No, complete the applications for free and reduced price school meals for all the students in your household. We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes, your child's application is only good for that school year and for the first few days of this school year, through **October 6, 2025**. You must complete a new application unless the school told you that your child is eligible for the new school year. When the carryover period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.
7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please complete and send in an application.
8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes, you, your children or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes, we may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting SNAP, FIP or other benefits.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to your school officials. You also may ask for a hearing by calling or writing to: **Mike Mulder, 709 8th St SE, Orange City, IA 51041; email: mmulder@mocfv.org or call 712-737-4873.**
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive the types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet and attach it to your application. Contact **Rachel Duesenberg, rduesenberg@mocfv.org, 712-737-4873** to receive a Supplemental Worksheet.
17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, are not eligible to receive free milk.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call **1-877-347-5678**. Your children

may be eligible for Hawki (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for Hawki information. A school waiver form is available from your school.

19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.
20. DO I NEED TO REPORT MY RACE AND ETHNICITY? It is optional to complete the racial/ethnic portion of the application.
21. Translated applications are available at: <http://www.fns.usda.gov/school-meals/translated-applications>.

If you have other questions or need help, call **712-737-4873** or email: rduesenberg@mocfv.org.

Sincerely,

Mike Mulder, Superintendent

USDA Nondiscrimination Statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, DC 20250-9410; or
 2. **fax:** (833) 256-1665 or (202) 690-7442; or
 3. **email:** Program.Intake@usda.gov
- This institution is an equal opportunity provider.

Iowa Non-Discrimination Statement: (revised 7-1-25) It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, contact the Iowa Civil Rights Commission, 6200 Park Ave, Suite 100, Des Moines, IA 50321; phone number 515-281-4121 or 800-457-4416; website: <https://icrc.iowa.gov/>.

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met. Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number.' Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number. Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in **MOC-Floyd Valley School**. Please follow these instructions in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. **Completed applications should be mailed or returned to MOC-Floyd Valley School, 709 8th St SE, Orange City, IA 51041.** If at any time you are not sure what to do next, please contact **Rachel Duesenberg**, rduesenberg@mocfv.org or call **712-717-4873**.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include all members in your household who are:
Children age 18 or under **and** are supported with the household's income;
In your care under a foster arrangement or qualify as homeless, migrant or runaway youth;
Students attending **MOC-Floyd Valley School**, regardless of age.

- A) List each child's name and date of birth.** Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) Is the child a student?** Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend MOC-Floyd Valley. If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) Do you have any foster children?** If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are *ONLY* applying for foster children, after finishing STEP 1, go to "STEP 4". Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.
- D) Are any children homeless, migrant or runaway?** If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and **complete all steps of the application**.
- E) Share children's racial and ethnic identities (optional).** Next to each child's name, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN the Supplemental Nutrition Assistance Program (SNAP), Family Investment Program (FIP) OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

Iowa)
The Supplemental Nutrition Assistance Program (SNAP-formerly Food Assistance in
The Family Investment Program (FIP)
The Food Distribution Program on Indian Reservations (FDPIR)

- If 'NO', go to STEP 3. (Leave the rest of STEP 2 blank)
- If 'YES,' provide a case number for SNAP, FIP, or FDPIR. You only need to write **one** case number. Case numbers are located on your Notice of Decision. **Go to STEP 4.**

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
Gross income is the total income received before taxes.

Many people think of income as the amount they “take home” and not the total, “gross” amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums or any other amounts taken from your pay.

Write a “0” in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write ‘0’ or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be investigated.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

- A) Report total household size.** Enter the total number of household members in the field “Total Household Members (Children and Adults).” This number **MUST** be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- B) Provide the last four digits of your Social Security Number.** An adult household member must enter the last four digits of their Social Security Number in the space provided.
- C) You are eligible to apply for benefits even if you do not have a Social Security Number.** If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled “Check if no SSN.”

FOR EACH ADULT HOUSEHOLD MEMBER:

- D) List all adult household member’s name.** Print the name of each household member in the boxes marked “Names of Adult Household Members (First and Last).” **Do not list any household members you listed in STEP 1.**

Who should I list here?

When filling out this section, please include **all** adult members in your household who are:

Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

Do not include:

People who live with you but are not supported by your household’s income AND do not contribute income to your household.

Children and students already listed in Step 1.

Report earnings from work. Refer to the chart below titled “Sources of Income for Adults” and report all income from work in the “Earnings from Work” field on the application. This is usually the money received from working at jobs. If you are self-employed or farm owner, you will report your net income. Adults who have both income from work and are self-employed should report each income source separately. If you need assistance with this, ask your children’s school for the Supplemental Worksheet which has self-employment calculations.

What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before deductions.

Report income from public assistance/child support/alimony. Refer to the chart below titled “Sources of Income for Adults” and report all income that applies in the “Public Assistance/Child Support/Alimony” field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as “other” income in the next part.

Report income from pensions/retirement/all other income. Refer to Table 2 below titled “Sources of Income for Adults” and report all income that applies in the “Pensions/Retirement/All Other Income” field on the application.

Table 1. Sources of Income for Adults

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
<ul style="list-style-type: none">Salary, wages, cash bonusesNet income from self-employment (farm or business) <p>If you are in the U.S. Military:</p> <ul style="list-style-type: none">Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)Allowances for off-base housing, food and clothing	<ul style="list-style-type: none">Unemployment benefitsWorker’s compensationSupplemental Security Income (SSI)Cash assistance from State or local governmentAlimony paymentsChild support paymentsVeteran’s benefitsStrike benefits	<ul style="list-style-type: none">Social Security (including railroad retirement and black lung benefits)Private Pensions or disability benefitsRegular Income from trusts or estatesAnnuitiesInvestment IncomeEarned interestRental incomeRegular cash payments from outside household

- E) Report all income earned or received by children.** Refer to the table below titled “Sources of Income for Children” and report the combined gross income for ALL children listed in Step 1 in your household in the box marked “Child Income.” Only count foster children’s income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child’s personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

What is Child Income?

Child income is money received from outside your household that is paid **directly** to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Table 2. Sources of Income for Children

Sources of Child Income	Example(s)
<ul style="list-style-type: none">Earnings from work	<ul style="list-style-type: none">A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)
<ul style="list-style-type: none">Social Security<ul style="list-style-type: none">Disability PaymentsSurvivor’s Benefits	<ul style="list-style-type: none">A child is blind or disabled and receives Social Security benefits.

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

Sources of Child Income	Example(s)
	<ul style="list-style-type: none"> A parent is disabled, retired, or deceased, and their child receives social security benefits.
<ul style="list-style-type: none"> Income from person <i>outside</i> the household 	<ul style="list-style-type: none"> A friend or extended family member <i>regularly</i> gives a child spending money.
<ul style="list-style-type: none"> Income from any other source 	<ul style="list-style-type: none"> A child receives regular income from a private pension fund, annuity, or trust.

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. **Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.**

- A) Provide your contact information.** Write your current address in the fields provided if this information is available. **If you have no permanent address, this does not make your children ineligible for free or reduced price school meals.** Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- B) Print and sign your name and write today's date.** Print the name of the adult signing the application and sign in the box labeled "Signature of adult completing the form."
- C) Mail or return completed form to: MOC-Floyd Valley School, 709 8th St SE, Orange City, IA 51041. Please do not mail completed form to the Department of Agriculture as this will delay processing.**
- D) Decline having your information released to Hawki.** If you do not want your household information shared with Hawki, **print, sign and date in the box provided.**
- E) Obtaining translated applications.** If you need a translated application with instructions, they can be found in 49 languages at: <https://www.fns.usda.gov/school-meals/translated-applications>.

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- mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, DC 20250-9410; or
- fax:** (833) 256-1665 or (202) 690-7442; or
- email:** Program.Intake@usda.gov

This institution is an equal opportunity provider.

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2025-2026 Iowa Application for Free and Reduced Price School Meals/Milk Complete one application per household. Use a pen (not a pencil). Please read "How to Apply for Free and Reduced Price School Meals" for more information on completing this application.

STEP 1

List ALL Household Members who are infants, children, and students up grade 12 (if more spaces are required for additional names, attach the supplemental worksheet)

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community.	Child's First Name	MI	Child's Last Name	Date of Birth	Student		Child's School	Grade	Foster Child	Homeless, Migrant, Runaway	OPTIONAL	
					Yes	No					Ethnicity	Responding to this section is optional and does not affect your children's eligibility for free/reduced price meals.
												Race
												H=Hispanic or Latino N=Non-Hispanic/Latino
												A=Asian W=White I=American Indian/Alaskan Native B=Black/African American P=Native Hawaiian/Other Pacific Islander

STEP 2

Do any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, FIP or FDPIR? If No, go to STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3).

Write only one case number in this space. Medicaid and EBT card numbers are NOT acceptable.

STEP 3

Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

A. Total Number of All Household Members (Children + Adults)	B. Last Four Digits of Social Security Number (SSN) of Adult Household Member (last 4 digits)	C. Check No SSN (adult):
	XXX-XX-	

D. All Adult Household Members (include yourself): List all Household Members not listed in STEP 1 even if they do not receive income. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet. The sources of income for adults section will help you with the adult income. Report all income in whole dollar amounts before deductions or taxes.

Names of All Adult Household Members	Gross Earnings from Work/All Other Income				Gross Public Assistance/Child Support/Alimony				Gross Pension/Retirement			
	How Often? (mark "X" in box)				How Often? (mark "X" in box)				How Often? (mark "X" in box)			
First and Last Names. Include children who are temporarily away at school or in college.	Weekly	Bi-weekly	2x Monthly	Yearly	Weekly	Bi-weekly	2x Monthly	Monthly	Weekly	Bi-weekly	2x Monthly	Monthly
	\$											
	\$											
	\$											
	\$											

E. Child Income: Sometimes children in the household earn or receive income. Please include the TOTAL gross earned income by all Children listed in STEP 1 here. The sources of income for children section will help you with the Child Income.

Total Income Received by All Children	How Often? (mark "X" in box)	
	Weekly	Bi-weekly
\$		

STEP 4

Contact Information and Adult Signature

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Signature of adult completing the form

Printed name of adult completing the form

Today's Date

Street Address (if available)

Apt. #

City

State

Zip

Daytime Phone (optional)

Email (optional)

DO NOT WRITE BELOW THIS LINE. FOR SCHOOL ADMINISTRATIVE USE ONLY Return completed form to: MOC-Floyd Valley, PO Box 257, Orange City, IA 51041

Annual Income Conversion	x52 Weekly	x26 Bi-Weekly	x24 2x Monthly	x12 Monthly	Yearly	Total Income: \$	Application #:	Date Received:
Household Size:								

Signature and Effective Date of Determining Official

Signature and Date of Confirming Official

Signature and Date of Verification Follow-Up

Application	<input type="checkbox"/> Income	<input type="checkbox"/> Foster Child	<input type="checkbox"/> FIP/SNAP	<input type="checkbox"/> Head Start (confirmation required)	<input type="checkbox"/> Homeless/Migrant/Runaway-Local Official confirmation Required
Eligibility Determination	<input type="checkbox"/> Free	<input type="checkbox"/> Reduced	<input type="checkbox"/> Free Milk	<input type="checkbox"/> Application Denied	<input type="checkbox"/> Incomplete
				<input type="checkbox"/> Over Income Limits	

Low-Cost Health Insurance for Children

If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid and Hawki, the State's medical insurance program for children. Private schools, RCCIs and childcare organizations may choose to share this information. Specifically, we will give them your child's name, your name and address. Medicaid and Hawki can only use the information to identify children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. **If you do NOT want your information shared with Medicaid or Hawki, you must tell us by completing the information below.** If you want further information, you may call Hawki at 1-800-257-8563. Also, if you are already receiving Medicaid or Hawki, please sign below. This will avoid another contact.

My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or Hawki.

Parent/Guardian Name (Printed) _____ Signature _____ Date _____

The **Richard B. Russell National School Lunch Act** requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met. Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number.' Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPRI) do not need to list a Social Security number. Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

USDA Nondiscrimination Statement: (revised 2-15-23) In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. * mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

***Do not mail applications to this address, only complaints of discrimination.**

This institution is an equal opportunity provider. Translated applications are available at: <http://www.fns.usda.gov/school-meals/translated-applications>

Waiver Information: If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made. **YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.**

Signature of Parent/guardian _____ Date _____

Sources of Child Income			
<ul style="list-style-type: none">• Earnings from work• Social Security (disability payments and survivor's benefits)• Income from person outside the household• Income from any other source			
Earnings from Work (Adult Income Sources)	<ul style="list-style-type: none">• Salary, wages, cash bonuses (before deductions or taxes)• Net income from self-employment (farm or business)• If you are in the U.S. Military:<ul style="list-style-type: none">a. Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)b. Allowances for off-base housing, food and clothing	Public Assistance/Alimony/Child Support (Adult Income Sources)	<ul style="list-style-type: none">• Cash Assistance from State/local government• Supplemental Security Income• Unemployment benefits• Worker's compensation• Alimony or child support payments• Veteran's benefits• Strike benefits
All Other Income (Adult Income Sources)	<ul style="list-style-type: none">• Social Security• Disability benefits• Regular income from trusts or estates• Annuities• Investment income• Rental income• Regular cash payments from outside household		

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Return completed form to:

Rachel Duesenberg MOC-
Floyd Valley School PO Box
257
Orange City, IA 51041