



High School Choral Music Teacher

REPORTS TO	Building Principal
FLSA STATUS	Exempt
POSITION INVENTORY	Certified
FT/PT	FT
START DATE	8/2026

JOB SUMMARY

The high school choral music teacher is responsible for planning and delivering a high-quality educational program to meet the learning and socio-emotional needs of all students. They will contribute to a highly effective healthy culture that actively collaborates to advance the mission and vision for the organization. This position requires continuous use of independent judgment.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Demonstrates ability to enhance academic performance and support for implementation of the school district's student achievement goals.
- Demonstrates competence in content knowledge appropriate to the teaching position.
- Demonstrates competence in planning and preparing for instruction.
- Uses strategies to deliver instruction that meets the multiple learning needs of students.
- Uses a variety of methods to monitor student learning.
- Demonstrates competence in classroom management.
- Engages in professional growth.
- Fulfills professional responsibilities established by the school district.

OTHER JOB FUNCTIONS

- Plan, prepare and deliver lesson plans and instructional materials that facilitate active learning by developing schemes of work and tests that are in accordance with established procedures. Ensure the classroom is prepared for activities.
- Instruct and monitor students in the use of learning materials and equipment by using relevant technology and a variety of learning materials and resources to support and differentiate instruction. Establish and communicate clear objectives for all learning activities.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures. Discipline shall be maintained in accordance with the rules and disciplinary systems of the district.
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies. Observe and evaluate student's performance and development, assign and grade class work, homework, tests and assignments. Provide appropriate feedback.
- Maintain accurate and complete records of students' progress and development, and update all necessary records accurately and completely as required by laws, district policies and school regulations. Prepare required reports on students and activities.
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.
- Demonstrate preparation and skill in working with students from diverse cultural, economic and ability backgrounds.
- Encourage parent and community involvement, obtain information for parents when requested, promptly return phone calls and answer emails.
- Participate in department, school, district and parent meetings. Participate in appropriate professional activities, extracurricular activities such as social activities, sporting activities, clubs and student organizations as directed.
- Other duties as assigned.



QUALIFICATIONS

Minimum qualifications include a valid Iowa teaching certificate, a Bachelor's Degree from an accredited college or university with a major in education or acceptable content area. Must possess proper state certification and licensure for position. Employee is expected to demonstrate continued professional growth specific to the program(s).

COMMUNICATION SKILLS

Strong written and verbal communication skills are critical to the success of this position. Must possess the ability to communicate effectively with a variety of individuals and groups from all levels of the organization, including staff, principals, and central administration. Communication will include individual to large group presentations as well as written communications and reports. Individuals must have effective listening skills.

ANALYTICAL & REASONING SKILLS

Individual must have a solid background in instruction, assessment and curriculum, as well as have the ability to interpret data, which may be very complex and varied. Must be able to apply instructional strategies and link assessment data analysis to school improvement, curriculum, and professional development.

TECHNOLOGY SKILLS

Position requires the individual to be competent in a variety of methods in research and information gathering through technology. The ability to present and communicate through technology is required.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

This position will require physical demands that include constant standing, walking, reaching, pushing/pulling, lifting under 70 pounds, and carrying items at least 35 feet. There will be frequent climbing of stairs and manual dexterity tasks. There will be occasional sitting and vehicle driving. The working conditions will be constantly inside/outside with extremes of temperature and humidity.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of the MOC-Floyd Valley School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age, marital status, or sexual orientation in its employment practices.

All of the above duties and responsibilities are essential job skills and functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills and/or ability to perform the job proficiently. This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Individuals may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.

The statements contained herein describe the scope of responsibility and essential functions of this position, but should not be considered to be an all-inclusive listing of work requirements. Individuals may perform other duties as assigned. Nothing in this job description restricts the Board's right to assign or reassign duties and responsibilities to this job at any time unless restricted by law or a negotiated contract.