

MOC-Floyd Valley Board of Education
Meeting Agenda-



MOC-FLOYD VALLEY
COMMUNITY SCHOOL DISTRICT

Fostering learning, excellence, and civic responsibility
December 12, 2022
709 8th Street South East, Orange City, IA

Regular Meeting – 6:45 a.m.

- 1) Call to Order
 - 2) Approve or Amend the Agenda
 - a) Additional Agenda Items
 - 3) Recognition of Citizen Comments and Requests to Speak to Items
 - a) Citizen Comments
 - b) Correspondence
 - c) Student/Staff Recognition
 - 4) Consent Agenda
 - a) Approve November Minutes
 - b) Approve Monthly Bills
 - c) Approve Secretary's Financial Report
 - d) Personnel
 - e) Open Enrollment
 - 5) Examine Financial Accounting Books for FY 2022
 - 6) Annual/Organizational Meeting of the Board
 - a) Election of Officers
 - b) Establish Time, Date & Location for Regular Board Meetings
 - c) Name the Newspaper of record for 2022-2023
 - d) Appoint the School District's Attorney of Record for 2022-2023
 - e) Appoint County Conference Representative
 - f) Appoint Negotiations Committee Members
 - g) Appoint Facilities & Resources Committee
 - h) Appoint 28E OCADC Member
 - i) Appoint Member to serve as IASB Legislative Delegate
 - 7) Reports
 - a) Facilities Progress Report
 - b) Social Studies Team Report
 - c) District Technology Report
 - d) Principals' Reports
 - 8) Old Business
 - a) Second Reading of Board Policies 600 Education Program
 - i) 600 – Goals and Objectives of the Education Program
 - ii) 601 - General Organization
- (1) 601.1– School Calendar
 - (2) 602.2 – School Day
 - iii) Curriculum Development
 - (1) 602.1 – Curriculum Development
 - (2) 602.2 – Curriculum Implementation
 - (3) 602.3 – Curriculum Evaluation
 - (4) 602.4 – Pilot – Experimental – Innovative Projects
 - iv) 603 – Instructional Curriculum
 - (1) 603.1 – Basic Instruction Program
 - (2) 603.2 – Summer School Instruction
 - (3) 603.3 – Special Education
 - (4) 603.4 – Multicultural/Gender Fair Education
 - (5) 603.5 – Health Education
 - (a) 603.5E1 – Human Growth and Development Student Excuse Form
 - (6) 603.6 – Physical Education
 - (7) 603.7 – Career Education
 - (8) 603.8 – Teaching About Religion
 - (a) 603.8R1 – Religious Holidays Regulation
 - (9) 603.9 – Academic Freedom
 - (a) 603.9R1 – Teaching Controversial Issues
 - (10) 603.10 – Global Education
 - (11) 603.11 – Citizenship
 - v) 604 – Alternative Programs
 - (1) 604.1 – Private Instruction
 - (2) 604.2 – Individualized Instruction
 - (3) 604.3 – Program for Talented and Gifted
 - (4) 604.4 – Program for At-Risk Students
 - (5) 604.5 – Religious-Based Exclusion from a School Program
 - (6) 604.6 – Instruction at a Post-Secondary Institution
 - (7) 604.8 – Foreign Students
 - (8) 604.10 – Online /courses
 - (9) 604.11 – Appropriate Use of Online Learning Platforms
 - vi) 605 – Instructional Materials
 - (1) 605.1 – Instructional Materials Selection

- (a) 605.1R1 – Selection of Instructional Materials
- (2) 605.2 – Instructional Materials Inspection
- (3) 605.3 – Objection to Instructional Library Materials
 - (a) 605.3R1 – Reconsideration of Instructional and Library Materials Regulation
 - (b) 605.3E1 – Instructions to the Reconsideration Committee
 - (c) 605.3E2 – Reconsideration of Instructional and Library Materials Request Form
 - (d) 605.3E3 – Sample Letter to the Individual Challenging the Instructional Materials
 - (e) 605.3E4 – Request to Prohibit a Student from Checking out Specific Library Materials
- (4) 605.4 – Technology and Instructional Materials
- (5) 605.5 – School Library
- (6) 605.6 – Internet Appropriate Use
 - (a) 605.6R1 – Internet – Appropriate Use Regulation
 - (b) 605.6E1 – Internet Access Permission Letter to Parents
 - (c) 605.6E2 – Internet Appropriate Use Violation Notice
- (7) 605.7 – Use of Information Resources
 - (a) 605.7R1 – Use of Information Resources Regulation
- vii) 606 – Instructional Arrangements
 - (1) 606.1 – Class Size – Class Grouping
 - (2) 606.2 – School Ceremonies and Observances
 - (3) 606.3 – Animals in the Classroom
 - (4) 606.4 – Student Production of Materials and Services
 - (5) 606.5 – Student Field Trips and Excursions
 - (6) 606.6 – Insufficient Classroom Space
- viii) 607 – Instructional Services
 - (1) 607.1 – Student Guidance and Counseling Program
 - (2) 607.2 – Student Health Services
 - (a) 602.7R1 – Student Health Services Administration Regulations
 - (b) 607.2R1 – Student Health Services Administrative Regulations
- ix) Move Policies
 - (1) Current 605.2 – New – 505.6 – Early Graduation
 - (2) Current 605.3 – New – 505.2 – Student Promotion – Retention – Acceleration
 - (3) Current 605.1 – New 505.5 – Graduation Requirements
- (4) Current 605.5 – New 506.1 – Education Records Access
- x) Rescind Policies
 - (1) Elementary Curriculum
 - (2) Middle School Curriculum
 - (3) Senior High
 - (4) Adult Education
 - (5) 602.6R1 – Special Education Regulation
 - (6) 602.8 – Co-Curricular Activities
 - (7) 602.10 – Curriculum Adoption
 - (8) 603.4 – Outside Resource People
 - (9) 604.4 – Web Publishing Policy for Staff and Students
 - (10) 605.4 – Credit for Independent Study
 - (11) 605.6 – Class Load
 - (12) 605.7 Credit for Music and PE
 - (13) 606.1 – Public/Private School Relations
- b) Return-to-Learn Review/Update
- 9) Informational Items
- 10) New Business
 - a) First Reading & Revisions to Board Policies 400 Employees.
 - i) 400 – Role of and Guiding Principles for Employees
 - ii) 401 - Employees and Internal Relations
 - (1) 401.1– Equal Employment Opportunity
 - (2) 402.2 – Employee Conflict of Interest
 - (3) 401.3 Nepotism
 - (4) 401.4 Employee Complaints
 - (5) 401.5 Employee Records
 - (a) 410.5R1 – Employee Records Regulation
 - (6) 401.6 – Limitations to Employment References
 - (7) 401.7 – Employee Travel Compensation
 - (8) 401.8 Recognition for Services of Employees
 - (9) 401.9 – Employee Political Activity
 - (10) 401.10 – Credit and Procurement Cards
 - (11) 401.11 – Employee Orientation
 - (12) 401.12 – Employee use of Cell Phones
 - (a) 401.12R1 – Employee Use of Cell Phones Regulation
 - (13) 401.13 – Staff Technology Use/Social Networking
 - (a) 401.13R1 – Staff Technology Use/Social Networking Regulation
 - iii) 402
 - (1) 402.1 – Release of Credit Information
 - (2) 402.2 – Child Abuse Reporting
 - (3) 402.3 – Abuse of Students by School District Employees
 - (4) 402.4 Gifts to Employees

- (5) 402.6 – Employee Outside Employment
- iv) 403 – Employees’ Health and Well-Being
 - (1) 403.1 – Employee Physical Examinations
 - (2) 403.2 – Employee Injury on the Job
 - (3) 403.3 – Communicable Diseases – Employees
 - (a) 403.3R1 – Communicable Diseases – Employees Regulation
 - (b) 403.3E1 – Hepatitis B Vaccine Information and Record
 - (4) 403.4 – Hazardous Chemical Disclosure
 - (5) 403.5 – Substance-Free Workplace
 - (a) 403.5R1 – Substance-Free Workplace Regulation
 - (b) 403.5E1 – Substance-Free Workplace Notice to Employees
 - (6) 403.6 – Drug and Alcohol Testing Program
 - (a) 403.6E1 – Drug and Alcohol Testing Program Notice To Employees
 - (b) 403.6E2 – Drug & Alcohol Program and Pre-Employment Testing Acknowledgment Form
 - (c) 403.6E3 – Drug & Alcohol Program and Pre-Employment Testing Written Consent to Share Information
- v) 404 – Employee Conduct and Appearance
 - (1) 404.R1 – Employee Conduct and Appearance – Code of Professional Conduct and Ethics Regulation
- vi) 405 – Licensed Employees – General
 - (1) 405.1 – Licensed Employee Defined
 - (2) 405.2 – Licensed Employee Qualifications, Recruitment, Selection
 - (3) 405.3 – Licensed Employee Individual Contracts
 - (4) 405.4 – Licensed Employee Continuing Contracts
 - (5) 405.6 Licensed Employee Assignment
 - (6) 405.7 – Licensed Employee Transfers
 - (7) 405.8 – Licensed Employee Evaluation
 - (8) 405.9 Licensed Employee Probationary Status
- vii) 406 – Licensed Employee – Compensation and Benefits
 - (1) 406.1 – Licensed Employee Compensation
 - (2) 406.2 – Licensed Employee Salary Schedule Advancement
 - (3) 406.3 – Licensed Employee Continued Education Credit
 - (4) 406.4 – Licensed Employee Compensation for Extra Duty
 - (5) 406.5 – Licensed Employee Group Insurance Benefits
 - (6) 406.6 – Licensed Employee Tax Shelter Program
- viii) 407 – Licensed Employee Termination of Employment
 - (1) 407.1 – Licensed Employee Resignation
 - (2) 407.2 – Licensed Employee Contract Release
 - (3) 407.3 – Licensed Employee Retirement
 - (4) 407.4 – Licensed Employee Suspension
 - (5) 407.5 – Licensed Employee Reduction in Force
- ix) 408 – Licensed Employee Professional Growth
 - (1) 408.1 – Licensed Employee Professional Development
 - (2) 408.2 – Licensed Employee Publication or Creation of Materials
 - (3) 408.3 – Licensed Employee Tutoring
- x) 409 – Employee – Vacations and Leaves of Absence
 - (1) 409.1 – Employee Vacation – Holidays
 - (2) 409.2 – Employee Leaves of Absence
 - (3) 409.3 – Employee Family and Medical Leave
 - (a) 409.3R1 – Employee Family and Medical Leave Regulation
 - (b) 409.3R2 – Employee Family and Medical Leave Definitions
 - (c) 409.3E1 – Employee Family and Medical Leave Notice to Employees
 - (d) 409.3E2 – Employee Family and Medical Leave Request Form
- xi) 410 – Other Licensed Employees
 - (1) 410.1 – Substitute Teachers
 - (2) 410.2 – Summer School Licensed Employees
 - (3) 410.4 – Education Associates
- xii) 411 – Classified Employees – General
 - (1) 411.1 – Classified Employees Defined
 - (2) 411.2 – Classified Employee Qualifications, Recruitment, Selection
 - (3) 411.3 – Classified Employee Agreements
 - (4) 411.4 – Classified Employee Licensing/Certification
 - (5) 411.5 – Classified Employee Assignment
 - (6) 411.6 – Classified Employee Transfers
 - (7) 411.7 – Classified Employee Evaluation
 - (8) 411.8 – Classified Employee Probationary Status
- xiii) 412 – Classified Employee Compensation and Benefits
 - (1) 412.1 – Classified Employee Compensation
 - (2) 412.2 – Classified Employee Wage and Overtime Compensation
 - (3) 412.3 – Classified Employee Group Insurance Benefits
- xiv) 413 – Classified Employee – Termination of Employment

- (1) 413.1 – Classified Employee Resignation
 - (2) 413.2 – Classified Employee Retirement
 - (3) 413.3 – Classified Employee Suspension
 - (4) 413.4 – Classified Employee Dismissal
 - (5) 413.5 – Classified Employee Reduction in Force
 - (6) 413.6 – Classified Employee Professional Purposes Leave
- b) Rescind the following Current Policies
- i) 401.4 Certificated Staff Personnel – Certification
 - ii) 402.4R Coaches Evaluation Criteria
 - iii) 402.5 Annuities
 - iv) 403.3 Certificated Staff Personnel - Discharge/Dismissal of Certificated Personnel
 - v) 404.1 Personal Illness/Disability404.1R1
 - vi) Personal Illness/Disability-Addendum
 - vii) 404.1.1 Sick Leave Bank
 - viii) 404.2 Immediate Family Illness or Death
 - ix) 404.3 Personal and Emergency Leave
 - x) 404.4 Jury Duty
 - xi) 404.5 Unpaid Leave
 - xii) 404.5R1 Personal Leave without Pay (Certificated)
 - xiii) 404.11 Pay Deductions
 - xiv) 404.11R Pay Deductions
 - xv) 404.17 District Communication Policy
 - xvi) 404.18 Employee Vaccination/Testing for COVID-19
 - xvii) 404.18R1 Employee Vaccination/Testing for COVID-19 Regulation
 - xviii) 404.18R2 Required Notices to Employees
 - xix) 404.18E1 Employee Personal Attestation of Vaccination Status
 - xx) 404.18E2 Medical Accommodation Request Form
 - xxi) 404.18E3 Religious Accommodation Request Form
 - xxii) 405.3 Public Service
 - xxiii) 406.2 Student Teachers
 - xxiv) 406.3 General Provision
 - xxv) 408.1 Payroll Advice Statements
 - xxvi) 408.3 Salary
 - xxvii) 408.4 Non-Certificated Staff Personnel – Insurance
 - xxviii) 408.5 Non-Certificated Staff Personnel – Vacations
 - xxix) 408.6 Non-Certificated Staff Personnel – Evaluation
 - xxx) 408.7 Non-Certificated Staff Personnel - Physical Examination
 - xxxi) 408.9 Non-Certificated Staff Personnel - Bus Driver Substitute
 - xxxii) 408.11 Non-Certificated Staff Personnel - Coaching Aide
- xxxiii) 408.12 Classified Employee Wage and Overtime Compensation
 - xxxiv) 408.13 Occupational Exposure to Bloodborne Pathogens
 - xxxv) 410.1 Non-Certificated Staff Personnel - Relations to Professional Staff
 - xxxvi) 410.2 Non-Certificated Staff Personnel - Relations to Students and Public
- c) Approve Furniture Order for the MOC-Floyd Valley Elementary Building
- 11) Exempt Session to Review Superintendent Mid-Year Progress as Allowed Under Iowa Code 21.9
 - 12) Exit Exempt Session
 - 13) Adjourn
 - 14) Next Regular Meeting: Monday, January 9, 2023 – MOC-Floyd Valley District Office – 5:00 p.m.