

MOC-Floyd Valley Board of Education
Meeting Agenda-



MOC-FLOYD VALLEY
COMMUNITY SCHOOL DISTRICT

Fostering learning, excellence, and civic responsibility
January 9, 2023
709 8th Street South East, Orange City, IA

Regular Meeting – 5:00 p.m.

- 1) Call to Order
- 2) Approve or Amend the Agenda
 - a) Additional Agenda Items
- 3) Recognition of Citizen Comments and Requests to Speak to Items
 - a) Citizen Comments
 - b) Correspondence
 - c) Student/Staff Recognition
- 4) Public Hearing Regarding Adjustments to the 2022-2023 District Calendar
- 5) Public Hearing for the 2023-2024 District Calendar
- 6) Consent Agenda
 - a) Approve December Minutes
 - b) Approve Monthly Bills
 - c) Approve Secretary's Financial Report
 - d) Personnel
 - e) Open Enrollment
- 7) Reports
 - a) Facilities Progress Report
 - b) Music Team Report
 - c) Principals' Reports
- 8) Informational Items
 - a) Final Bond Sale for the Elementary Project
- 9) Old Business
 - a) Second Reading of Board Policies 400 Employees.
 - i) 400 – Role of and Guiding Principles for Employees
 - ii) 401 - Employees and Internal Relations
 - (1) 401.1– Equal Employment Opportunity
 - (2) 402.2 – Employee Conflict of Interest
 - (3) 401.3 Nepotism
 - (4) 401.4 Employee Complaints
 - (5) 401.5 Employee Records
 - (a) 410.5R1 – Employee Records Regulation
 - (6) 401.6 – Limitations to Employment References
 - (7) 401.7 – Employee Travel Compensation
 - (8) 401.8 Recognition for Services of Employees
 - (9) 401.9 – Employee Political Activity
 - (10) 401.10 – Credit and Procurement Cards
 - (11) 401.11 – Employee Orientation
 - (12) 401.12 – Employee use of Cell Phones
 - (a) 401.12R1 – Employee Use of Cell Phones Regulation
 - (13) 401.13 – Staff Technology Use/Social Networking
 - (a) 401.13R1 – Staff Technology Use/Social Networking Regulation
- iii) 402
 - (1) 402.1 – Release of Credit Information
 - (2) 402.2 – Child Abuse Reporting
 - (3) 402.3 – Abuse of Students by School District Employees
 - (4) 402.4 Gifts to Employees
 - (5) 402.6 – Employee Outside Employment
- iv) 403 – Employees' Health and Well-Being
 - (1) 403.1 – Employee Physical Examinations
 - (2) 403.2 – Employee Injury on the Job
 - (3) 403.3 – Communicable Diseases – Employees
 - (a) 403.3R1 – Communicable Diseases – Employees Regulation
 - (b) 403.3E1 – Hepatitis B Vaccine Information and Record
 - (4) 403.4 – Hazardous Chemical Disclosure
 - (5) 403.5 – Substance-Free Workplace
 - (a) 403.5R1 – Substance-Free Workplace Regulation
 - (b) 403.5E1 – Substance-Free Workplace Notice to Employees
 - (6) 403.6 – Drug and Alcohol Testing Program
 - (a) 403.6E1 – Drug and Alcohol Testing Program Notice To Employees
 - (b) 403.6E2 – Drug & Alcohol Program and Pre-Employment Testing Acknowledgment Form

- (c) 403.6E3 – Drug & Alcohol Program and Pre-Employment Testing Written Consent to Share Information
- v) 404 – Employee Conduct and Appearance
 - (1) 404.R1 – Employee Conduct and Appearance – Code of Professional Conduct and Ethics Regulation
- vi) 405 – Licensed Employees – General
 - (1) 405.1 – Licensed Employee Defined
 - (2) 405.2 – Licensed Employee Qualifications, Recruitment, Selection
 - (3) 405.3 – Licensed Employee Individual Contracts
 - (4) 405.4 – Licensed Employee Continuing Contracts
 - (5) 405.6 Licensed Employee Assignment
 - (6) 405.7 – Licensed Employee Transfers
 - (7) 405.8 – Licensed Employee Evaluation
 - (8) 405.9 Licensed Employee Probationary Status
- vii) 406 – Licensed Employee – Compensation and Benefits
 - (1) 406.1 – Licensed Employee Compensation
 - (2) 406.2 – Licensed Employee Salary Schedule Advancement
 - (3) 406.3 – Licensed Employee Continued Education Credit
 - (4) 406.4 – Licensed Employee Compensation for Extra Duty
 - (5) 406.5 – Licensed Employee Group Insurance Benefits
 - (6) 406.6 – Licensed Employee Tax Shelter Program
- viii) 407 – Licensed Employee Termination of Employment
 - (1) 407.1 – Licensed Employee Resignation
 - (2) 407.2 – Licensed Employee Contract Release
 - (3) 407.3 – Licensed Employee Retirement
 - (4) 407.4 – Licensed Employee Suspension
 - (5) 407.5 – Licensed Employee Reduction in Force
- ix) 408 – Licensed Employee Professional Growth
 - (1) 408.1 – Licensed Employee Professional Development
 - (2) 408.2 – Licensed Employee Publication or Creation of Materials
 - (3) 408.3 – Licensed Employee Tutoring
- x) 409 – Employee – Vacations and Leaves of Absence
 - (1) 409.1 – Employee Vacation – Holidays
 - (2) 409.2 – Employee Leaves of Absence
 - (3) 409.3 – Employee Family and Medical Leave
- (a) 409.3R1 – Employee Family and Medical Leave Regulation
- (b) 409.3R2 – Employee Family and Medical Leave Definitions
- (c) 409.3E1 – Employee Family and Medical Leave Notice to Employees
- (d) 409.3E2 – Employee Family and Medical Leave Request Form
- xi) 410 – Other Licensed Employees
 - (1) 410.1 – Substitute Teachers
 - (2) 410.2 – Summer School Licensed Employees
 - (3) 410.4 – Education Associates
- xii) 411 – Classified Employees – General
 - (1) 411.1 – Classified Employees Defined
 - (2) 411.2 – Classified Employee Qualifications, Recruitment, Selection
 - (3) 411.3 – Classified Employee Agreements
 - (4) 411.4 – Classified Employee Licensing/Certification
 - (5) 411.5 – Classified Employee Assignment
 - (6) 411.6 – Classified Employee Transfers
 - (7) 411.7 – Classified Employee Evaluation
 - (8) 411.8 – Classified Employee Probationary Status
- xiii) 412 – Classified Employee Compensation and Benefits
 - (1) 412.1 – Classified Employee Compensation
 - (2) 412.2 – Classified Employee Wage and Overtime Compensation
 - (3) 412.3 – Classified Employee Group Insurance Benefits
- xiv) 413 – Classified Employee – Termination of Employment
 - (1) 413.1 – Classified Employee Resignation
 - (2) 413.2 – Classified Employee Retirement
 - (3) 413.3 – Classified Employee Suspension
 - (4) 413.4 – Classified Employee Dismissal
 - (5) 413.5 – Classified Employee Reduction in Force
 - (6) 413.6 – Classified Employee Professional Purposes Leave
- b) Rescind the following Current Policies
 - i) 401.4 Certificated Staff Personnel – Certification
 - ii) 402.4R Coaches Evaluation Criteria
 - iii) 402.5 Annuities
 - iv) 403.3 Certificated Staff Personnel - Discharge/Dismissal of Certificated Personnel
 - v) 404.1 Personal Illness/Disability404.1R1
 - vi) Personal Illness/Disability-Addendum
 - vii) 404.1.1 Sick Leave Bank
 - viii) 404.2 Immediate Family Illness or Death
 - ix) 404.3 Personal and Emergency Leave
 - x) 404.4 Jury Duty

- xi) 404.5 Unpaid Leave
 - xii) 404.5R1 Personal Leave without Pay (Certificated)
 - xiii) 404.11 Pay Deductions
 - xiv) 404.11R Pay Deductions
 - xv) 404.17 District Communication Policy
 - xvi) 404.18 Employee Vaccination/Testing for COVID-19
 - xvii) 404.18R1 Employee Vaccination/Testing for COVID-19 Regulation
 - xviii) 404.18R2 Required Notices to Employees
 - xix) 404.18E1 Employee Personal Attestation of Vaccination Status
 - xx) 404.18E2 Medical Accommodation Request Form
 - xxi) 404.18E3 Religious Accommodation Request Form
 - xxii) 405.3 Public Service
 - xxiii) 406.2 Student Teachers
 - xxiv) 406.3 General Provision
 - xxv) 408.1 Payroll Advice Statements
 - xxvi) 408.3 Salary
 - xxvii) 408.4 Non-Certificated Staff Personnel – Insurance
 - xxviii) 408.5 Non-Certificated Staff Personnel – Vacations
 - xxix) 408.6 Non-Certificated Staff Personnel – Evaluation
 - xxx) 408.7 Non-Certificated Staff Personnel - Physical Examination
 - xxxi) 408.9 Non-Certificated Staff Personnel - Bus Driver Substitute
 - xxxii) 408.11 Non-Certificated Staff Personnel - Coaching Aide
 - xxxiii) 408.12 Classified Employee Wage and Overtime Compensation
 - xxxiv) 408.13 Occupational Exposure to Bloodborne Pathogens
 - xxxv) 410.1 Non-Certificated Staff Personnel - Relations to Professional Staff
 - xxxvi) 410.2 Non-Certificated Staff Personnel - Relations to Students and Public
 - c) Return-to-Learn Review/Update
- 10) New Business
- a) First and Second Reading & Revisions to Board Policy 800 Business Procedures
 - i) 805.5 – Capital Assets
 - (1) 805.5R1 – Capital Assets – Regulation
 - (2) 805.5R2 – Capital Assets – Management Systems Definitions
 - b) First Reading & Revisions to Board Policies 500 Students.
 - i) 501 - Student Attendance
 - (1) 501.1– Resident Students
 - (2) 501.2 – Nonresident Students
 - (3) 501.3 – Compulsory Attendance
 - (4) 501.4 – Entrance – Admissions
 - (5) 501.5 – Attendance Center Assignment
 - (6) 501.6 – Student Transfers In
 - (7) 501.7 – Student Transfers out or Withdrawals
 - (8) 501.8 – Student Attendance Records
 - (9) 501.9 – Student Absences – Excused
 - (a) 501.9E1 – Request for Remote Learning Form
 - (10) 501.10 – Truancy – Unexcused Absences
 - (a) 501.10R1 – Truancy – Unexcused Absences Regulation
 - (11) 501.11 – Student Release During School Hours
 - (12) 501.12 – Pregnant Students
 - (13) 501.13 – Students of Legal Age
 - (14) 501.14 – Open Enrollment Transfers – Procedures as a Sending District
 - (15) 501.15 – Open Enrollment Transfers – Procedures as a Receiving District
 - (16) 501.16 – Homeless Children and Youth
 - ii) 502 – Student Rights and Responsibilities
 - (1) 502.1 – Student Appearance
 - (2) 502.2 – Care of School Property/Vandalism
 - (3) 502.3 – Student Expression and Student Publications
 - (a) 502.3R1 – Student Expression and Student Publications Code
 - (4) 502.4 – Student Complaints and Grievances
 - (5) 502.5 – Student Lockers
 - (6) 502.6 – Weapons
 - (7) 502.7 – Smoking – Drinking – Drugs
 - (8) 502.8 – Search and Seizure
 - (a) 502.8R1 – Search and Seizure Regulation
 - (b) 502.8E1 – Search and Seizure Checklist
 - (9) 502.9 – Interviews of Students by Outside Agencies
 - (10) 502.10 – Use of Motor Vehicles
 - iii) 503 – Student Discipline
 - (1) 503.1 – Student Conduct
 - (a) 503.1R1 – Student Conduct – Student Suspension
 - (2) 503.2 – Student Expulsion
 - (3) 503.3 – Fines – Fees – Charges
 - (a) 503.3R1 – Student Fee Waiver and Reduction Procedures
 - (b) 503.3E1 – Standard Fee Waiver Application
 - (4) 503.4 – Good Conduct Rule
 - (5) 503.5 – Corporal Punishment, Mechanical Restraint and Prone Restraint

- (6) 503.6 – Physical Restraint and Seclusion of Students
 - (a) 503.6R1 – Use of Physical Restraint and Seclusion with Students
 - (b) 503.6E1 – Use of Physical Restraint and/or Seclusion Documentation Form
 - (c) 503.6E2 – Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion Was Used
 - (d) 503.6E3 – Debriefing Meeting Document
- iv) 504 – Student Activities
 - (1) 504.1 – Student Government
 - (2) 504.2 – Student Organizations
 - (3) 504.4 – Student Performances
 - (4) 504.5 – Student Fund Raising
 - (a) 504.5R1 – Student Fund Raising Regulation
 - (5) 504.6 – Student Activity Program
- v) 505 – Student Scholastic Achievement
 - (1) 505.1 – Student Progress Reports and Conferences
 - (2) 505.2 – Student Promotion – Retention – Acceleration
 - (3) 505.3 – Student Honors and Awards
 - (4) 505.4 – Testing Program
 - (5) 505.5 – Graduation Requirements
 - (6) 505.7 Commencement
 - (7) 505.8 – Parent and Family Engagement
 - (a) 505.8R1 – Parent and Family Engagement Regulation
- vi) 506 – Student Records
 - (1) 506.1 – Education Records Access
 - (a) 506.1R1 – Education Records Access Regulation
 - (b) 506.1E1 – Request of Nonparent or Examination or Copies of Education Records
 - (c) 506.1E2 – Authorization for Release of Education Records
 - (d) 506.1E3 – Request for Hearing on Correction of Education Records
 - (e) 506.1E4 – Request for Examination of Education Records
 - (f) 506.1E5 – Notification of Transfer of Education Records
 - (g) 506.1E6 – Letter to Parent Regarding Receipt of a Subpoena
 - (h) 506.1E8 – Annual Notice
 - (2) 506.2 – Student Directory Information
 - (a) 506.2R1 – Use of Directory Information
 - (b) 506.2E1 – Authorization for Releasing Student Directory Information
- (3) 506.3 – Student Photographs
- (4) 506.4 – Student Library Circulation Records
- vii) 507 – Student Health and Well-Being
 - (1) 507.1 – Student Health and Immunization Certificates
 - (2) 507.2 – Administration of Medication to Students
 - (a) 507.2E1 – Authorization Asthma or Airway Constricting Medication Self-Administration Consent Form
 - (b) 507.2E2 – Parental Authorization and Release Form for the Administration of Prescription Medication to Students
 - (3) 507.3 – Communicable Diseases – Students
 - (4) 507.4 – Student Illness or Injury at School
 - (5) 507.5 – Emergency Plans and Drills
 - (6) 507.6 – Student Insurance
 - (7) 507.7 – Custody and Parental Rights
 - (8) 507.8 – Student Special Health Services
 - (a) 507.8R1 – Special Health Services Regulation
 - (9) 507.9 – Wellness Policy
 - (a) 507.9R1 – Wellness Regulation
 - (10) 507.10 – Allergy Management
 - (a) 507.10R1 – Allergy Management – Regulation
 - (b) 507.10R2 – Allergy Management FAMPP in Classrooms Cafeteria/Food Services, School Bus/Transportation, Field Trips (Activities Before or After School), Gym & Recess
- viii) 508 – Miscellaneous Student-Related Matters
 - (1) 508.1 – Class or Student Group Gifts
 - (2) 508.2 – Open Nights
- ix) Rescind
 - (1) 501.5 – International Students
 - (2) 501.11 – Insufficient Classroom Space
 - (3) 504.12 – Employee Child Abuse
 - (4) 504.11 – Child Abuse
 - (5) 504.19 Student Health Services
 - (a) 504.19R1 – Student Health Services Regulation
 - (6) 505.2 – Internal Accounts >>>700 Series
 - (a) 505.2R – Internal Accounts
 - (7) 500 – Statement of Guiding Principles
 - (8) 501.8 – Student Attendance Policy
 - (9) 501.13 – Student Transfers in From Non-Accredited Settings
 - (10) 502.10 – Academic Eligibility

- (11) 502.11 – Stealing
- (12) 502.14 – Threats of Violence
- (13) 503.4 – Student Social Events
- (14) 503.5 – Attendance at Events Outside of School
- (15) 503.10 – Student Handbooks
- (16) 503.11 – Attendance at State Sponsored Events
 - (a) 504.3E1 – Injury or Illness at School
- (17) 504.5 – Hazardous Chemical Disclosure
- (18) 504.7 – Emergency School Closings
- (19) 504.10 – Eye and Ear Protective Devices
- (20) 504.17 – Concussion Management
- (21) 504.17R – Concussion Management – Return to Learn Protocol

- c) Consider Vocal/Strings Booster Fundraiser.
- d) Approve At-Risk and Dropout Prevention Program for the 2023-2024 school year.
- e) Approve the SBRC Request for the Modified Supplemental Amount and supplemental Aid for the 2023-2024 school year
- f) Resolution to Adopt Proposed Changes to the 2022-2023 District Calendar
- g) Resolution to Approve the 2023-2024 District Calendar using the “1,080 Hours of Instruction” Method

11) Adjourn

12) Next Regular Meeting: Monday, February 13, 2023 – MOC-Floyd Valley District Office – 5:00 p.m.