



MOC-FLOYD VALLEY COMMUNITY SCHOOL DISTRICT

DUTCH DIALOG

Volume 43, Issue 1

REGISTRATION, 2019

From the Superintendent...

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Greetings,

Thank you for entrusting your children to the MOC-Floyd Valley Community School District. We are excited for the upcoming school year and deeply committed to our mission of fostering learning, excellence and civic responsibility in our students!

Please take the time to review this registration newsletter. In it, you will find the forms needed to register your child(ren) for the 2019-20 school year. The following are included:

- Fee billing statement
- Free and reduced meal application

Registration Day (Please bring completed forms)

When - Wednesday, August 7, 2019 from 8:00 a.m. – 4:30 p.m.

Where – MOC-Floyd Valley High School Gym Lobby

If you know you will be unable to register your child(ren) on August 7, you may also mail your completed forms (PO Box 257, Orange City, IA 51041) or drop them off at the Superintendent's Office (709 8th St. SE, Orange City) prior to August 7. If you have any questions, you may call your child's attendance center. Building offices will open on Monday, August 5. The office numbers are:

- Hoppers Elementary = (712) 752 – 8480
- Orange City Elementary = (712) 737-4606
- MOC-FV Middle School = (712) 756-4128
- MOC-FV High School = (712) 737-4871

Infinite Campus

For your convenience, the District utilizes the Infinite Campus Student Management System and makes it available to every MOC-FV family. By establishing a parent portal you are granted access to all household information and lunch account information. Middle and high school assignment and grade information are also available. All students will need to have the Health Information Questionnaire filled out. This will be found on your IC parent portal. There will be technical support available on registration day to give you one-on-one assistance in completing this form.

The District distributes all urgent notices via Infinite Campus as well. For information on how to sign up for text, voice, and email alerts, you can find the steps on our website homepage under Parent Resources then click on the Infinite Campus Instruction tab.

Many of you have already established parent access to Infinite Campus. If you do not have parent access, please contact our technology director, Ryan Noteboom (rnoteboom@mocfv.org) and he will provide you with personalized instructions for creating your account.

If you already have an account, please access your information prior to registration and verify that everything is current. If you are unable to access your account, or do not have one established, we will assist you during registration.

We are honored and privileged to serve you and your children and look forward to partnering with you for a tremendous school year!

Warmest Regards,

Russ Adams

Administration

- *Russ Adams*
Superintendent
737-4873
- *Mike Mulder*
High School Principal
737-4871
- *Mark Gunderson*
Athletic Director
737-4871
- *Cam Smith*
Middle School Principal
756-4128
- *Mike Landhuis*
OC Elementary Principal
737-4606
- *Marcia De Graaf*
Hoppers Elem Principal
752-8480

Orange City Elem General Information

Principal: Mike Landhuis

Phone: 712-737-4606 Fax: 712-737-8006

School Hours: 8:10 AM - 3:15 PM (doors open at 8:00 AM)
(Early Dismissal Fridays at 1:15 PM-PM TK 11:30AM-1:15 PM)
 Breakfast served: 7:45 - 8:00 AM

AM Bus schedule from High School:

7:48 AM Bus #17

PM Bus to High School: Bus #17

Open House: Tuesday, August 20th 5-6 PM
 (AM TK-Pennings - 4:30-5 PM)

Bring your supplies to your room and meet your teacher!

Hospers Elem General Information

Principal: Marcia DeGraaf

Phone: 712-752-8480 Fax: 712-752-8498

School Hours: 8:10 AM - 3:13 PM
(Early Dismissal Fridays at - 1:05 PM)

Breakfast served: 8:00 - 8:15 AM

AM Bus schedule from Alton Middle School:

7:50 AM Buses #10, #08 & #12 - 8:00 AM TK Bus #17

PM Bus schedule to Alton Middle School: same buses as AM

Meet the Teacher Night: Wednesday, August 21st 5-6 PM
 Bring your supplies to your room and meet your teacher!

Middle School General Information

Principal: Cam Smith

Phone: 712-756-4128 Fax: 712-756-4100

School Hours: 8:12 AM - 3:16 PM
(Early Dismissal Fridays at 1:15 PM)
 Breakfast served - 7:45 - 8:00 AM

AM Bus schedule: (bus zone on North side of building)

From Hospers Elem: 7:25 AM Bus #12 & #14

From OC Elem: 7:45 AM Buses #06 & #09, 7:50 am Bus #17

From High School: 7:50 AM Bus #09

PM Bus schedule: (bus zone on the North)

To Hospers Elem: Bus #14

To OC Elem: Buses #17, #06, #09

To High School: Bus #17

Middle School Orientation Night:

Wednesday, Aug 21st - Alton Middle School Gym

6th Gr - 6:30 PM - 7th Gr - 7:00 PM - 8th Gr - 7:45 PM

All students and their parents/guardians should meet in the New Gym at the designated times.

*New 7th & 8th grade students & their parents are able to come get a tour of the building on August 19th from 1:00-2:00 PM.

More information available at registration or online

Signup for Middle School Cross Country, Football and Volleyball will take place at registration. Please stop by the MS table to sign up.

Approximate in-town bus pick-up times at the following locations:

Maurice Post Office #17-7:20 AM - Maurice Church #17-7:25 AM
 Granville-City Park Shelter House MS/HS #10-7:10 AM - Elem #12-7:25 AM
 OC stops #17 - Approx 713 11th St SE-7:45 AM & 11th & Denver-7:46 AM
 #09 - 14th & Lincoln Place SE-7:30 AM

High School General Information

Principal: Mike Mulder

Phone: 712-737-4871 Fax: 712-737-3933

School Hours: 8:05 AM - 3:15 PM
PLC Fridays - Dismiss at 1:15 PM
 Breakfast served: 7:45 AM - 8:00 AM

AM Bus schedule:

From Hospers Elem: 7:25 AM Bus #14

From OC Elem: 7:45 AM #09

From Alton Middle School: 7:50 AM Bus #10

PM Bus schedule:

To Hospers Elem: Bus #14

To OC Elem: #06, #09, #17

To Alton Middle School: Bus #06, #09, #10

Stop by after Aug 12 to locate locker and classrooms on schedule, building open 8AM-4PM

Freshmen Orientation: Thurs. Aug. 22nd-6:30 PM
 In the HS Auditorium

Rural/Shuttle Bus Route General Information

Bus routes are being scheduled and the driver's will be making phone calls a few days before school starts to let you know your bus stop times. If you have any questions please contact our transportation director, John Van Wyk at 737-8466 or email jvanwyk@mocfv.org.

Middle School Shuttle bus routes will run after school activities. Shuttles will drop students in Orange City at the high school and OC Elem., Hospers Elem., Maurice, Granville, and Newkirk as needed.

School Supply Lists and School Calendar

available online at our homepage under

Start of School Year

www.mocfv.org

Copies of supply lists are available in all school offices, on school homepage, and will be at registration on Wednesday, August 7th.



2019-20 REGISTRATION FEE DESCRIPTION

Page 3

- **Registration will be held on Wednesday, August 7 at the high school gym commons area from 8:00 AM to 4:30 PM.**
- Optional pre-registration by mailing the completed Fee Billing Statement along with your payment (checks to MOC-FV Schools) to MOC-Floyd Valley CSD, PO Box 257, Orange City, IA 51041 or drop off at the Superintendent's Office 709 8th St SE before August 5th, or to any school office after August 5th.

Required Fees:

Enrollment Fee - \$15.00 for students TK-5th grade—\$25.00 for students 6-12th grades

Lunch/Milk Account - we must establish a lunch account for each student TK-12th grades either with a payment to their lunch/milk account or with a completed Iowa Application for Free and Reduced School Meals (application included in this newsletter). *Elementary Milk/Juice Break money runs through the family accounts. Please note \$.35 per milk/juice will be deducted from your family account for every milk/juice your child takes during break time at the elementary schools even if the household qualifies for free or reduced meals.*

School lunch prices: Breakfast TK-12 - \$1.15 - Lunch K-5 - \$2.00, Lunch 6-12 \$2.15. There is a \$20.00 minimum deposit requested (*this will almost cover 2 weeks of regular priced lunches*). Please note, on average, \$48 will cover one month of regular priced lunches for one student (this does not include ala carte items for grades 6-12, breakfast charges or milk for elementary milk breaks).

Optional Fees:

Band Uniform Rent - 6th grade \$5.00 - 7th & 8th grade \$15.00 - High School - \$40.00

Instrument Rent - \$60.00 for any school owned band or orchestra instrument rented

Percussion Rent - \$60.00 for percussion students 9-12th grades, \$30 percussion students 6th-8th

Activity Passes - admission to all home, regular-season events -

Athletic Pass - \$180.00 Family - \$75.00 Adult - \$50.00 College Student - \$35 Student (TK-12)

Music Pass - \$30.00 Family - \$20.00 Adult - \$15.00 Student (TK-12)

Individual plastic athletic and music passes will be printed after registration day and they will be sent home with students prior to the first home event - Replacement cards will be issued at a cost of \$5.00 each

Student Accident Insurance brochures will be available at registration and at the school offices. You must write a separate check to the insurance company if you wish to purchase this insurance.

Be a Dutchmen Booster

Booster donations are a big part of allowing our students the opportunity to participate in various extra curricular activities throughout their Dutchmen years. Your support makes it possible to have equipment and additional supplies needed to build strong extra curricular programs that sometimes fall short of funding in the regular school budget.

MOC-Floyd Valley Middle School/High School Sports Booster Club

Please consider supporting MOC-Floyd Valley athletics by becoming a Sports Booster Club Member.

White Club membership - \$30.00

Silver Club membership - \$50.00

Purple Club membership - \$75.00

Your membership helps the athletic department purchase equipment that cannot be purchased through our regular budget. Simply mark the White, Silver or Purple Club Sports Booster Membership box on the 'Fee Statement' to become a member: Your name will be included in programs that are handed out at games.

****Concession stand volunteers are needed at football games. Home FB games are 9/13 - 9/27 - 10/4 - 10/18
Please contact Mr. Gunderson to sign up to volunteer.
mgunderson@mocfv.org ****

MOC-Floyd Valley High School Speech Boosters

Please support the MOC-FV High School large group & individual speech contest programs with your \$25 donation. To continue the Dutch success, your \$25 donation would be greatly appreciated. Thank You!

MOC-Floyd Valley 6th-12th Grade Band Parents

As parents, you are asked to help financially support the band programs by paying "Band Parent Dues" at registration. You may include your payment with your registration payment, just mark the box on the Fee Statement.

The annual fee is \$10.00 per child or \$20.00 for a family.

For your convenience you may also pay for the high school Field Competition meals with registration fees.

Your support of the POD is much appreciated!

MOC-Floyd Valley High School Vocal & Strings Music Boosters

Please support the MOC-Floyd Valley High School Vocal Music & Strings Departments with your donation of \$25. With your support we are still hoping to purchase a digital keyboard for one of our high school practice rooms. Your gift will support all students involved in music!

Thank you!

Health Information For School Registration From the School Nurses

Karina Nonnemacher & Ashley Van Voorst

Another year and another promise from your school nurses to do our best to keep your kids safe and healthy at school!

Who do we need to see at Registration?

If your child(ren):

- ◆ Are entering TK, Kindergarten, 3rd grade, 7th grade, 9th grade, or 12th grade (see below on requirements needed)
- ◆ Are new to the district
- ◆ Have health diagnosis or changes to their health status
- ◆ Need medication given at school
- ◆ Have a current health plan from last year

Infinite Campus Student Health Questionnaire

Again, we ask that you fill out a *new* individual “*Health Questionnaire and Consent*” for **EACH** child through Infinite Campus Parent Portal prior to the first day of school. There will be an option to say ‘no change in health status from last year’s questionnaire. This will allow you to keep us informed of general health information, any health concerns or medical requirements and to sign up to allow over-the-counter medications to be given through the health office. Access to this questionnaire will be on your Infinite Campus Parent Portal homepage or located in your Messages under “Inbox”. It will be labeled “*Health Questionnaire and Consent for 2019-2020 School Year*”. Personal tech support or the school nurses will be available on registration day to help you complete this form. If you are registering by mail, please make sure you complete the online health questionnaire along with sending in health requirements if your children are entering TK, Kindergarten, 3rd grade, 7th grade, 9th grade, or 12th grade.

Does Your Child Need Medication at School???

If you have a child that will need medication while at school, please complete the Medication Authorization and Permission form and bring it along with your pharmacy labeled current prescription bottle. I can accept the form at registration, but the prescription medication can be dropped off at your child’s school office anytime after registration during office hours. Medication Authorization & Permission Forms are available on our school’s website (www.mocfv.org), at all school offices, and at registration. If you have any questions or concerns, you may call me at the high school office at 737-4871.

NEW Policy for the 2019-2020 School Year

Due to a high number of Food Allergies in the district, our schools have implemented a new **ALLERGY POLICY** for all buildings. What does this mean for you?

- ◆ -Be on the lookout for a note from your child’s teacher about any specific allergies in your child’s classroom.
- ◆ -**All foods brought in to share MUST be pre-packed with a food ingredient list label. No home baked goods will be allowed.** This includes all buildings in the district. We realize this will be a huge learning curve for all students and staff, but we thank you in advance for keeping our students as safe as possible and reducing the risk of exposure for these students. We want to insure all students are offered healthy and nutritious snacks when being treated during the school day so our school nurses have prepared a list of MOC-FV approved snacks that are allowed to be brought into the school buildings. You can find this information on our school home page under ‘Start of School’ or you may get a copy at any school office. This list includes suggestions for daily snacks as well as special occasions like birthdays.

HEALTH REQUIREMENTS:

Transitional Kindergarten & Kindergarten

Iowa law requires submission of ***immunization records*** before a child may attend the first day of kindergarten or transitional kindergarten. If you have not already done so, please turn in your child’s completed immunization records on registration day. We would be required to send your child home from school if these records are not on file. **A complete checklist of needed health requirements for TK and KG are located on the district webpage www.mocfv.org under Resources-Nurse.** This checklist includes: Dental Screening Form, Vision Form, Immunization Certificate, Lead Screening, and Physical Form.

7th Grade and 12th Grade Immunization Requirement

****REMINDER**** For all incoming 7th & 12th graders for the 2019-20 school year

7th grade– Please turn in ‘Certificate of Immunization’ to the nurse’s station at registration. **This should include a Tdap and Meningococcal (MCV4) immunization.**

12th grade– Please turn in ‘Certificate of Immunization’ to the nurse’s station at registration. **This should include 2 doses of Meningococcal vaccine (MCV4).** (Only 1 dose needed if 1st dose was given after the age of 16).

****If students do not have this Meningococcal requirement fulfilled before the start of school on August 23, 2019, your child will not be able to attend until the immunization is obtained or the school nurse has a waiver of Medical or Religious Exemption to the vaccine.**

How to get your child’s Immunizations Completed

If you have health insurance that covers immunizations, please contact your child’s medical provider. Some clinics require a student to have a yearly physical done before receiving immunizations, so plan accordingly. If you have Medicaid insurance, do not have insurance, or your health insurance does not cover vaccines, you can bring your child to a Community Health Partners community immunization clinic where vaccines are offered on a donation basis on August 15th from 2:30-5:30pm. Please RSVP ahead of time.

*Community Health Partners Vaccine Clinic, 211 Central Ave SE
Orange City 712-737-2971*

Kindergarten & 9th Grade Dental Requirement

The State of Iowa requires all students entering Kindergarten and 9th grade to have a dental screening. Kindergarten screenings can be done at any time between ages 3-6. For 9th grade students, a dental screening needs to be completed within the past year so anytime after August 23, 2018. The “Certificate of Dental Screening” form needs to be completed by your dentist and turned into the office to complete this requirement (it may be faxed). The form can be found in the office, at registration, or on the district website under Start of School.

Kindergarten and 3rd Grade Vision Requirement

A vision screening is required for all children entering Kindergarten or 3rd Grade. This screening needs to be within the past year, so after August 23, 2018. Please have your eye doctor fill out the Certificate of Vision Screening found on the district website under ‘Start of School’ and turn into the office, at registration, or fax to your child’s school.

New Family Registration Day

This year we would like to invite the new families to the MOC-Floyd Valley School District to conveniently register their families on Thursday, August 1st from 8AM-1PM at the Central Offices (709 8th St SE). We will supply you with the required paperwork and answer any questions or concerns you may have. We will have the school offices open for building tours. If you wish to register prior to August 1st, please contact the superintendent's office (712-737-4873) for information.

Welcome to MOC-FV and we hope you have a wonderful year!

Youth Football Camp

All students who will be entering grades 3-8 in the fall are invited to participate in the MOC-FV Football Camp this coming August! This camp is designed to promote the game of football while creating an opportunity for the 2019 MOC-FV High School football team and coaching staff to serve the youth of our area. Emphasis will be placed on football fundamentals, teamwork, sportsmanship, and FUN!

If you have any questions, please contact Coach Grant Hegstad at ghegstad@mocfv.org
Go Dutch!

Convenience Fee for ALL Credit/Debit Card Payments

Starting August 1st, we will now be assessing a convenience fee to ALL electronic transactions. Please note that we will be applying the card transaction processing fee to all card purchases. This will be 2.5% of the total amount due and will be added to the final amount at the time of the transaction. This fee will be paid directly to the card processing company. You will still be able to pay with check or cash with no additional fees. Please note that we will be adding the 2.5% convenience fee to all electronic payments including all lunch payments made from your Parent Portal on Infinite Campus.

Healthy Snacks

We want to insure all students are offered healthy and nutritious snacks when being treated during the school day. Our school nurse has prepared a list of MOC-FV approved snacks that are allowed to be brought into the school buildings. You can find this information on our school home page under 'Start of School' or you may get a copy at any school office. This list includes suggestions for daily snacks.

Important Dates to Remember

- Jul 29-Aug 2 - **Dead Week** - No Activities Scheduled
- Aug 1 - New family registration day-Central Office 8-1
Aug 5-6 - High School Football Camp - 7-9 AM
Aug 5-10-High School Band Camp - 10 AM-9 PM
Aug 7-9 -Youth Football Camp - 7th & 8th Gr. 7-9 AM
Aug 7 - Registration for all students grades TK-12 at the HS gym commons from 8:00 AM-4:30 PM
Aug 7 - Youth Football Camp - 3rd & 4th Gr - 6-8 PM
Aug 8 - Youth Football Camp - 5th & 6th Gr - 6-8 PM
Aug 12- High School Practices begin: Football (7:00AM), Volleyball (8:30AM),CrossCountry (9:30AM #300)
Aug 12-16- Band Camp - 6:30-9 PM
Aug 17 - Band Practice 10AM-8PM - Preview Show 8PM
Aug 19 - Regular HS Band Practice Begins - 7:15-8:45 AM
Aug 19 - MS Volleyball Camp @ HS - 1-4 PM
Aug 20 - Orange City Elem Open House 5:00-6:00 PM
Aug 21 - Hospers Elementary Open House 5:00-6:00 PM
- Middle School Orientation (times listed on page 2)
Aug 22 - JV & Varsity Volleyball Scrimmage- 4 PM
Volleyball Parent meeting - 6 PM
Freshmen Orientation HS Auditorium - 6:30 PM
Aug 23 - **First Day of School** (MS Practices begin)
Football Scrimmage vs. Sibley-Ocheydan
Aug 24 -Volleyball JV/Varsity Scrimmage 9AM-Noon
Volleyball 7-12 Grade Pool Party 5-7 PM
Aug 26 - Middle School Athletic Practices Begin
Aug 27 - Orange City Elem Parent Information Night
Aug 30 - No School-Teacher Development Day

***Check our homepage for up-to-date Calendar Events**

Teacher Development Early Dismissals

Each year we have Early Dismissals to allow for teacher development. These are scheduled for Friday afternoons and move our dismissal time up to 1:15 PM. If we would have a late start to our school day, due to weather, on one of these teacher development days we will cancel the early dismissal for that day and go back to the regular dismissal times. We will communicate all of these changes using the Infinite Campus Messenger system with texts and/or emails. To sign up for these notices, please login to your Infinite Campus parent portal and choose Notification Settings. If you need help with this, please contact Ryan in our tech office at rnoteboom@mocfv.org.

Middle School Athlete Signup

Signup for Middle School Cross Country, Football and Volleyball will take place at registration. Please stop by the Middle School table to sign up.

Activity Physicals

All 7-12 athletes are required to have a physical prior to the start of practices. It is also highly recommended that 9-12 marching band participants get a physical before the rigorous band season begins.

Physical forms are available at the school offices, on our homepage or on the hospital website.

ATTENTION Parents of Freshmen & Junior ATHLETES!

The High School athletic department will be using the ImPACT computerized testing program again this school year to help evaluate student athletes who suffer from concussions. It is a tool that assists health care professionals track recovery following a concussion, and helps determine when an athlete is safe to return to their sport. ImPACT requires preseason testing for athletes to establish their baseline level of performance. We test athletes who will participate in football, basketball, wrestling & soccer. The test is basically a computer program that measures attention, concentration, and reaction times.

Coaches will give your athlete more information on this testing in early August.

High School Chromebook Distribution

All High School students in the MOC-FV school district will be assigned a Chromebook to be used as an educational tool for the upcoming school year. Each student will need to complete a short online orientation course to better understand the device and a parent/guardian must complete an online or paper sign-out form prior to taking the Chromebook home.

10th-12th graders may pick up their device on
Tuesday - August 20 from 8-10 AM or
Wednesday - August 21 from 1-3:30 PM

***9th gr-August 22nd-students & parents report to the HS Auditorium at 6:30 PM to receive further instructions.**

This Chromebook distribution instruction will be emailed to your contact information at the beginning of August. If you have any questions or are unable to attend, please contact the high school office at 737-4871 prior to August 23, to make other sign out arrangements

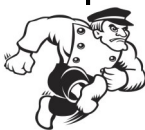
NCC online college credit courses begin on MONDAY, AUGUST 26.

The NCC college credit textbook information handout was mailed with report cards in early June for students taking NCC courses. All textbook fees for the entire 2019-20 school year will be DUE and paid at the August registration day. Please email Mr. McDonald if you have questions

MOC-Floyd Valley Dutch Apparel & Online Store

The Sports Boosters will be offering new Dutch apparel items for immediate purchase the day of registration and now you will also be able to order different custom items online, year-round!

We are excited to have an online store that will offer a wide variety of styles and prices. Please check out the link on our homepage and find the perfect Dutch gear for you and your family!!



High School Course Schedules are Online

Please go online to your student portal and review your 2019-20 schedule.

If you have course schedule questions or change requests, email Mr. McDonald (tmcdonald@mocfv.org) or see him at school starting August 12th.

Elementary Open Houses

All students are welcome to come to the elementary buildings to meet their teacher, bring their school supplies and get familiar with the building.

Orange City Elementary - Tuesday, Aug 20 - 5-6 PM

Hospers Elementary - Wednesday, Aug 21 - 5-6 PM

Please remember to check and update your student contact information on the Infinite Campus Parent Portal

Go to our homepage www.mocfv.org

Click the Infinite Campus link on our homepage

If you do not have a parent login password, please contact our tech department at rnoteboom@mocfv.org or anorman@mocfv.org to set one up. There will be tech support available the day of registration to help you with this process if needed.

**MOC-Floyd Valley Community School District
Non-Discrimination Notices**

Policy: Annual Notice of Non-Discrimination

CODE NO. 102.E1

The MOC-Floyd Valley Community School District offers career and technical programs in the following areas of study: Business, Industrial Technology, Vocational Agriculture & Family & Consumer Science.

It is the policy of the MOC-Floyd Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.

There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Russ Adams, Superintendent & Equity Coordinator, MOC-Floyd Valley District Office, 709 8th St. S. E., Orange City, IA 51041, (712) 737-4873, Radams@moc-fv.k12.ia.us.

Policy: Continuous Notice of Non-Discrimination

CODE NO. 102.E2

It is the policy of the MOC-Floyd Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.

There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Russ Adams, Superintendent & Equity Coordinator, MOC-Floyd Valley District Office, 709 8th St. S. E., Orange City, IA 51041, (712) 737-4873, Radams@moc-fv.k12.ia.us.

Federal Non-Discrimination Notice

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 1(866)632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact the USDA through the Federal Relay Service at 1(800)877-8339 or 1 (800)845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Iowa Non-Discrimination Notice

It is the policy of the MOC-Floyd Valley Community School District not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7. If you have questions or grievances related to compliance with this policy by (Name of CNP Provider), please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-1004; phone number 515281-4121, 800-457-4416; web site: <http://www.state.ia.us/government/crc/index.html>.

The MOC-Floyd Valley Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA). A copy of the school district's policy is available for review online or at the District Office (709 8th St. S. E. Orange, City, IA.)

This law requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public.

The school district has designated the following information as directory information:

- Name
- Address
- Telephone Number
- Date & Place of Birth
- Email Address
- Grade Level, Enrollment Status
- Major Field of Study
- Participation in Officially Recognized Activities & Sports
- Weight & Height of Members of Athletic Teams
- Dates of Attendance
- Degrees & Awards Received
- The Most Recent Previous Education Agency Or Institution Attended by the Student
- Photograph & Other Likeness
- Other Similar Information

You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect to your student provided that you notify the school district in writing not later than September 15, of this school year. If you desire to make such a refusal, please complete and return the slip attached to this notice.

If you have no objection to the use of student information, you do not need to take any action.

.....
AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION
.....

RETURN THIS FORM

MOC-Floyd Valley Community School District Parental Directions to
Withhold Student/Directory Information for Education Purposes, for 2019 - 2020 school year.

Student Name: _____

Date of Birth _____

School: _____

Grade: _____

(Signature of Parent/Legal Guardian/Custodian of Child)

(Date)

This form must be returned to your child's school no later than September 15, 2019.
Additional forms are available at your child's school.

HOSPERS ELEMENTARY SCHOOL SUPPLY LIST 2019-20

KINDERGARTEN

- 1 pkg #2 Pencils
- 1 Bottle Elmer's School Glue
- 1 School Supply Box
- Scissors-Fiskar (Pointed)
- Eraser (Large)
- Beach Towel for Rest Time
- 3 Boxes Crayons (Box 24)
- 2 Crayola Washable Markers (Classic Colors-not thin)
- 4 large Glue Sticks (or 8 small)
- 2 Folders with Pockets (no prongs)
- 2 1" 3 Ring Binders (1-black/1-any color)
- 1 Box Snack Size Ziploc Bags (Boys)
- 1 Box Quart Size Ziploc Bags (Girls)
- 6 Fine Tip Expo Dry Erase Markers
- 1 Container Antibacterial/Clorox Wipes
- Head Phones (No Earbuds Please)

FIRST GRADE

- School Supply Box (Cigar Size Box)
- 4 Thin Expo White Board Markers
- 2 Big Pink Erasers
- Pencil Top Erasers
- 1 Blue Folder with Fasteners & Pockets
- 12 Pencils (No Mechanical Please)
- Elmer's School Glue & 8 Large Glue Sticks
- Scissors
- Crayons (Box of 24)
- 1 Purple Folder with Pockets
- 3 Ring Binder (1")
- Crayola Washable Markers (Classic Colors -8)
- 1-Box Gallon Size Baggie
- Head Phones (no Earbuds Please)

SECOND GRADE

- #2 Pencils – 20 count & 1 Pencil Box
- 8-10 Thin Expo Whiteboard Markers & Eraser/Old Sock
- 2 Composition Notebooks
- Scissors
- 3 or 4 Glue Sticks
- Crayons (Box of 24)
- Markers (Box of 8)
- Pocket Folder-any design
- 2 Large Erasers (No pencil top erasers)
- 1 Clip Board
- Ruler
- Head Phones (No Earbuds Please)
- 3 Ring Binder (1/2")
- 1 Highlighter-any color

ALL STUDENTS

- Tennis shoes for PE (An Extra Pair for locker is a great idea!)
- Back pack/Book bag ●Paint shirt with name for art class
- 2 boxes of tissues ●water bottles-optional-No twist top

THIRD GRADE

- Markers (10 or less)
- Scissors (make sure fits hand)
- #2 Pencils (whole year)– NO MECHANICAL PENCILS
- Pencil Box
- 10 Thin Expo Whiteboard Markers (Dark Colors-Neon)
- Whiteboard Eraser or cloth/old sock
- 4 Folders (Green, Yellow, Red, Blue)
- 2 Wide-lined Notebooks
- Colored Pencils
- 2 Highlighters
- 1 Post-It Note Package (3 x 3)
- 1 set of earbuds or headphones for iPad-use/keep at school

FOURTH GRADE

- 1 Notebook (Wide Ruled)
- 3 Ring Binder (1") with 5 Tab Dividers & Wide Lined Loose Leaf Paper (No Zippered Binders-Please)

- 1 Composition Notebook
- 3 Folders w/ Pockets & Fasteners (Red, Blue, Green)
- 1 Pkg Large 4 x 6 size White Index Cards with lines
- 2 Pads 3 x 3 Yellow Sticky Notes
- 6 Ink Pens (2 each: Red, Blue & Black)
- 1 Eraser (large)
- 2 Thin Expo Whiteboard Markers & Eraser
- 4 Highlighters (2 each: Yellow & Pink)
- 1 Ruler (Inch & Metric)
- Pencils
- Crayons & Colored Pencils (Markers Optional)
- Scissors
- Glue Sticks
- Headphones or Earbuds

FIFTH GRADE

- 3 Notebooks (College Ruled)
- 1" 3 Ring Binder with 5 tab dividers & College Ruled Paper (No Zippered Binders please)
- 4 Folders w/ Pockets & Fasteners-red/blue/green/yellow
- 1-Large 4x6 Size White Index Cards with Lines
- 2-Pads of Yellow 3 inch Sticky Notes
- 6-Ink Pens (3 each-Blue & Black)
- 1-Big Eraser
- 2-Thin Expo Whiteboard Markers & 1 Whiteboard eraser
- 4-Highlighters (2 each yellow & pink)
- 1-Ruler (Inch & metric)
- Pencils & Pencil Box (may need more during the year)
- Crayons & Colored Pencils (markers optional)
- Scissors
- Glue Sticks
- Headphones or Earbuds

ORANGE CITY ELEMENTARY SCHOOL SUPPLY LIST 2019-20

KINDERGARTEN

- #2 Pencils (10 count) & Large Eraser
- 2-4 oz Bottles Elmer's Glue (White only)
- School Bag to Carry Papers Home Each Day
- Beach Towel for Rest Time (No Pillows, Rugs or Mats)
- 2 Boxes Crayons (24 Count or Twistable Crayolas)
- Fiskars Scissors – Metal Blades (Pointed)
- Large Washable Markers (8-10 Count Primary Colors)
- 4 Thin Expo Dry Erase Markers
- Pencil Box (Small)
- 2 2-Pocket Sturdy Folders
- 2 Wide Line Spiral Notebook (No Neatbooks)
- 3 LARGE Glue Sticks (Elmer's Brand)

FIRST GRADE

- Large Washable Markers-Primary Colors (Not fine tip)
- 1 Sturdy Pocket Folder – not vinyl
- Eraser (Pink Pearl)
- 4 Glue Sticks
- 1 Large Bottle Elmer's Glue (White Only)
- Fiskars Scissors (Pointed)
- 1 or 2 Expo Dry Erase Markers
- Crayola Crayons (24 Count)
- #2 Yellow Pencils & Small Pencil Box
- Colored Pencils

SECOND GRADE

- 3 Ring Binder (1")
- Small Scissors
- 4 Black Dry Erase Expo Markers (fine tip only)
- 2 Glue Sticks & 1 Bottle of Glue
- 10 - #2 Yellow Pencils (sharpened)
- 2 Boxes Crayons (24 Count)
- 2 Spiral Notebooks
- 2 Erasers (big)
- 1 Container Clorox Wipes – Boys
- 1 Box Quart Size Bags – Girls
- 2 Pocket Folders – 1 Red/1 Orange (No Trapper Keeper)
- NO PENCIL BOXES PLEASE

THIRD GRADE

- 2 Packs Expo Dry Erase Markers (Thin)
- #2 Pencils & Zippered Pencil Bag
- Bottle of Glue
- Crayons (48 or less)
- Scissors
- 2 Erasable Pens (No Red Pens)
- 1 Pocket Folder
- Small Pencil Box (Cigar Size or smaller)
- 3 Ring Binder (1") No Trapper Keeper
- 1 – 5 pack of 3 Ring Binder Dividers
- Old Sock/rag for eraser

- 2 Composition Notebooks – (9 ¾" x 7 ½")
- Earbuds (in-ear headphones)

FOURTH GRADE

- 24 - #2 Pencils
- Small bottle of glue
- Wide Lined Paper (White)
- Crayons – any size
- Scissors (Pointed)
- 5 Pocket Folders (red, blue, purple, green & yellow)
- 2 Red Ball Point Pens
- 12" Ruler with Inches & Centimeters
- 4 Dry Erase Markers
- Eraser for White Board
- Eraser or Pencil Erasers
- 2 Wide Ruled Spiral Notebooks (No Trapper Keeper or Binders)
- Colored Pencils
- 2 Composition Notebooks (9 ¾" x 7 1/2 "-100 sheets)
- 2 Highlighters
- Zipper Pencil Bag
- Earbuds (in-ear headphones)

FIFTH GRADE

- #2 Pencils
- 2 Smaller Notebooks – approx. 5 x 7 size
- 3 Ring Binder (1") – Social Studies
- Pencil bag (not box)
- 6 – 2 pocket folders (red, blue, purple, green, black, & yellow)
- 6 – Spiral Wide Ruled Notebooks – same colors as folders)
- Ball Point Pens – Blue & Red
- Colored Pencils
- 4 Dry Erase Markers & Eraser (can be old sock)
- Ear Buds (in-ear headphones)
- Yellow Highlighter
- TRANSITIONAL KINDERGARTEN**
- 1 medium Bottle Elmer's Glue (4 oz – white only)
- School Bag to Carry Papers Home Each Day
- 3 Boxes Crayola Crayons-24 count-(Not washable)
- AM Boys: Box of Gallon Ziploc Bags (large box)
- PM Boys – Box of Quart Size Ziploc Bags
- Girls (all) – Box of Snack Size Ziploc Bags-100 count
- 6 Elmer's brand Glue Sticks
- Crayola Classic Color Fine Line Markers-set of 10

ALL STUDENTS

- Tennis Shoes for PE
- 2 Large Boxes of Tissues

No Backpacks with Wheels-too big for lockers

MIDDLE SCHOOL STUDENT MATERIALS 2019-20

6th GRADE

- 1 Large Binder (like a Trapper Keeper)
- 3 Ring Binder (1") Green & 4 Dividers-English
- 1 Pocket Folder with brads-Green-English
- 1 Purple 3 Ring Binder with 5 Dividers-Reading
- 1 pack Loose Leaf College Ruled Paper-Reading/English
- 3 Ring Binder, Blue & 1 notebook-Science
- 3 Ring Binder, Black & 5 Dividers-Social Studies & 1 Spiral Notebook-Black
- 1 Red Spiral Notebook-Math
- 1 Pocket Folder with fasteners-Music
- 1-2 Highlighters
- #2 Pencils and Blue or Black Pens
- Colored Pencils
- Markers (Water Based or Washable)
- Scissors
- Ruler (Inches & centimeters)
- Inexpensive headphones
- 1 transparent, inexpensive Protractor
- Inexpensive Calculator (not Scientific)
- 4 Paper Grocery Bags to cover books
- 2 Boxes Tissues for STAR teacher
- **lockers are small-backpacks with wheels do not fit

7th GRADE

- 3 Ring Binder (1 ½") Blue & 5 Dividers-Science
- 3 Ring Binder (1") Green & 5 Dividers-English
- 3 Ring Binder (1") White & 5 Dividers-Reading
- 3 Ring Binder (1 ½") & 5 Dividers-Math
- 3 Ring Binder, Black & 6 Dividers-Geography
- 3 pkg College Ruled Loose Leaf Paper-English & Math
- 1 Pocket Folder-Exploratory
- 1 Pocket Folder with Fasteners - Music
- 1 Spiral Bound Notebook-Gold/Yellow-Social Studies
- # 2 Pencils
- Pens (Black or Blue)
- Scotch Tape
- Colored Pencils
- Scissors
- 4 Expo Dry Erase Thin Markers
- Calculator (inexpensive but needs square root symbol)
- 1 Pkg Reinforcement
- 2 Pkgs 3 x 5 Lined Index Cards
- 4 brown Grocery Bags to cover books
- 2 Boxes of Tissues for STAR teacher

8th GRADE

- 3 Ring Binder (1-1 ½") & 5 Dividers-Math
- 3 Ring Binder (1-1 ½") & 5 Dividers-Reading
- 3 Ring Binder (1-1 ½") & 8-10 Dividers-Science
- 3 Ring Binder (1") & 10 Dividers-History
- 3 Ring Binder (1") & 5 Dividers-English
- 2 Pkgs Loose Leaf Paper
- Colored Pens-English/Literature
- #2 Pencils-1 pkg
- Colored Pencils
- 1 pkg Post It Notes
- 4 Pkgs-3 x 5 lined index cards
- 1 Pkg of multi-colored highlighters
- Calculator similar to a TI 83 or 84 Alg Similar to a TI 30 for Math)
- 2 Boxes Tissues for STAR teacher
- 2 Paper Grocery Bags to cover books

Please keep in mind that these are highly recommended supplies. The colors help our students organize themselves within the framework of our program. We hope that your student(s) will have these supplies **before** the first day of school.

HIGH SCHOOL STUDENT MATERIALS 2019-20

All students

- **Kleenex box for their locker**
- **Most classes require a Notebook, Folder, Pens & #2 Pencils**
- **Locker Shelves: The only shelves that will fit are 10 ½" wide and 11 ½" long with folding legs. Any other shelf breaks the lockers and will not be allowed.**

English: (Senior)

Sturdy Folder, Lined Paper, Pens and Pencils, Highlighters – pkg of at least 4 colors, 2nd semester-memior project: 1" soft or hardcover binder and at least 50 clear pages to hold memior pages in binder

English: (Junior)

2 folders (must be able to "clip" notebook paper inside, 1 pkg. college-ruled notebook paper, 1 pkg. of 4"x6" notecards, 1 pkg. of #2 pencils, 1 pkg. of blue or black pens, and 1 pkg. of highlighters

English: (Sophomore)

2- pocket folder for handouts, 1 notebook or 3 ring binder (with paper), 1 pkg. black or blue pens, 1 pkg. pencils, 1 pkg. highlighters, 1 pkg. colored pencils or markers, 1 box of facial tissues

English: (Freshman)

Binder or folder for holding handouts, loose leaf paper for handwritten assignments, notebook or loose leaf in binder for taking notes, highlighter, book cover, 2 black expo markers

Reading:

200 standard size colored notecards, 200 standard size white notecards, recipe box for notecards

Study Skills & Sr. Trans:

2 notebooks, pencils

Spanish:

*I: 3-ring binder with 5 dividers, notebook paper, 1 pack of regular index cards, 1 highlighter, 1 dry-erase marker & eraser

*II: 3-ring binder with 8 dividers, notebook paper, 1 pack of regular index cards, 1 highlighter, 1 dry-erase marker and eraser

*III: notebook paper, 1 highlighter, 1 dry erase markers & eraser

IV- 100 index cards cut into thirds (300 total), quant size "ziplock"baggie, rubber band

Math:

Graphing Calculator, pens and pencils, loose leaf paper and a 3-ring binder, protractor (optional)

Health

*I: 2 pencils, 2 red pens, 1 notebook, 1 folder
*II: 2 Pencils, 2 blue pens, 1 notebook, 1 folder

Biology & Adv. Bio: 1 inch binder, 1 pack loose leaf paper, binder dividers, paper bag for book cover, box of Kleenex

Forensics: 1 inch binder, composition notebook, loose leaf paper, ruler, box of Kleenex

Chemistry & Physics: notebook, folder, scientific calculator

Basic Chemistry: notebook calculator with scientific notation

Anatomy & Physiology: 2 pencils, 1 Highlighter, 1 notebook, 1 folder, 2 blue pens

History:

World History, Sociology, TOKPR (Religions): 2-pocket folder (Vinyl), 1-2 Notebooks, writing and highlighting utensils, 3-ring binder (optional), box of tissues and notecards (class donation for year)

Accounting I & II:

2 inch 3-ring binder, box of Kleenex

Econ/Personal Finance & Business Management:

1 inch 3-ring binder, box of Kleenex

All classes need a calculator

Computer Applications:

folder, recommend a USB flash drive (not necessary), remote mouse recommended (not necessary)

FACTS:

Skills for Living: Notebook, folder, brown paper grocery sack to use as book cover

Foods: Notebook, folder, brown paper grocery sack to use as book cover

Creative Fashions: sewing materials for project of choice; Notebook, folder, brown paper grocery sack to use as book cover

Housing: Notebook, folder, brown paper grocery sack to use as book cover

Family Living: Notebook, folder, brown paper grocery sack to use as book cover

Child Development: Notebook, folder, brown paper grocery sack to use as book cover

Art I: Large eraser, 1 pkg.(doz) #2 Pencils, 2 each :black sharpie fine/extra fine, 2 black ink pens; Optional: Colored Pencils.

Drawing Class: 1pkg (doz) #2 pencils, 1 pkg. colored pencils, 2 each: black sharpie fine & extra fine tip, black pens, folder, 1 quart size Ziploc baggie or flat pencil case.

Science (Freshman):

Notebook, folder, and calculator

Intro to Engineering and Principle of Engineering:

2-inch 3 ring binder, Quad, Ruled composite notebook, 4G flash drive

INFORMATION LETTER

Frequently Asked Questions About Free And Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. **MOC-Floyd Valley School** offers healthy meals every school day. Breakfast cost **\$1.15**; lunch costs **\$2.00 (PK-5) & \$2.15 (6-12)**. Your children may qualify for free meals/milk or for reduced price meals. Reduced price is **\$.30** for breakfast and **\$.40** for lunch. Return or mail the completed application to: **MOC Floyd Valley School, PO Box 257, Orange City, IA 51041**

Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from Food Assistance, the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2019-2020

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	23,107	1,926	963	889	445
2	31,284	2,607	1,304	1,204	602
3	39,461	3,289	1,645	1,518	759
4	47,638	3,970	1,985	1,833	917
5	55,815	4,652	2,326	2,147	1,074
6	63,992	5,333	2,667	2,462	1,231
7	72,169	6,015	3,008	2,776	1,388
8	80,346	6,696	3,348	3,091	1,546
Each additional person:	8,177	682	341	315	158

2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: **Rachel Duesenberg, 712-737-4873, rduesenberg@mocfv.org** immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals automatically, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: **Mike Landhuis, 712-737-4606; mlandhuis@mocfv.org**
5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through **10/2/19**. You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Russ Adams, PO Box 257, Orange City, IA 51041, 712-737-4873, radams@mocfv.org**
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on [Active Military Housing Projects](#). Any additional combat pay resulting from deployment is also excluded from income.
15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact **Rachel Duesenberg, PO Box 257, Orange City, IA 51041, 712-737-4873, rduesenberg@mocfv.org** to receive a Supplemental Worksheet.
17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call **1-877-347-5678**. Your children may be eligible for **hawk-i** (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for **hawk-i** information. A school waiver form is available from your school.
19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call **712-737-4873** or email **rduesenberg@mocfv.org**

Sincerely,

Russ Adams

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in in **MOC-Floyd Valley**. Please follow these instruction in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. **Completed applications should be mailed or returned to MOC-Floyd Valley, PO Box 257 Orange City, IA 51041.** If at any time you are not sure what to do next, please contact **Rachel Duesenberg, 712-737-4873, rduesenberg@mocfv.org.**

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here?

When filling out this section, please include **all** members in your household who are:

- Children age 18 or under **and** are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending **MOC-Floyd Valley**, *regardless of age*.

- A) List each child's name and date of birth.** Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) Is the child a student?** Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend **MOC-Floyd Valley**. If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) Do you have any foster children?** If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are *ONLY* applying for foster children, after finishing STEP 1, go to "STEP 4". Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.
- D) Are any children homeless, migrant, or runaway?** If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and **complete all steps of the application.**

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FOOD ASSISTANCE, FIP, OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Food Assistance Program (FA)
- The Family Investment Program (FIP)
- The Food Distribution Program on Indian Reservations (FDPIR)

A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'NO' and go to STEP 3. (Leave the rest of STEP 2 blank)

B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'YES' and provide a case number for FA, FIP, or FDPIR. You only need to write **one** case number. If you participate in one of these programs and do not know your case number, it is located on your Notice of Decision. **You must provide a case number on your application if you circled "YES".**
- Go to STEP 4.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.

- Gross income is the total income received before taxes.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

A) Report all income earned or received by children. Refer to the table below titled "Sources of Income for Children" and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Total Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

Table 1. Sources of Income for Children

What is Child Income?

Child income is money received from outside your household that is paid **directly** to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Sources of Child Income	Example(s)
<ul style="list-style-type: none">• Earnings from work	<ul style="list-style-type: none">• A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)
<ul style="list-style-type: none">• Social Security<ul style="list-style-type: none">◦ Disability Payments◦ Survivor's Benefits	<ul style="list-style-type: none">• A child is blind or disabled and receives Social Security benefits.• A parent is disabled, retired, or deceased, and their child receives social security benefits.
<ul style="list-style-type: none">• Income from person <i>outside</i> the household	<ul style="list-style-type: none">• A friend or extended family member <i>regularly</i> gives a child spending money.
<ul style="list-style-type: none">• Income from any other source	<ul style="list-style-type: none">• A child receives regular income from a private pension fund, annuity, or trust.

FOR EACH ADULT HOUSEHOLD MEMBER:

- B) List Adult Household member's name.** Print the name of each household member in the boxes marked "Name of Adult Household Members (First and Last)." **Do not list any household members you listed in STEP 1.**

Who should I list here?

When filling out this section, please include **all** adult members in your household who are:

- Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

Do not include:

- People who live with you but are not supported by your household's income AND do not contribute income to your household.
- Children and students already listed in Step 1.

- C) Report earnings from work.** Refer to the chart below titled "Sources of Income for Adults" and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are self-employed business or farm owner, you will report your net income. If you need assistance with this, ask your children's school for the Supplemental Worksheet which has self-employment calculations.

What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before

- D) Report income from public assistance/child support/alimony.** Refer to the chart below titled "Sources of Income for Adults" and report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.
- E) Report income from pensions/retirement/all other income.** Refer to Table 2 below titled "Sources of Income for Adults" and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

Table 2. Sources of Income for Adults

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
<ul style="list-style-type: none">• Salary, wages, cash bonuses• Net income from self-employment (farm or business) <p>If you are in the U.S. Military:</p> <ul style="list-style-type: none">• Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)• Allowances for off-base housing, food and clothing	<ul style="list-style-type: none">• Unemployment benefits• Worker's compensation• Supplemental Security Income (SSI)• Cash assistance from State or local government• Alimony payments• Child support payments• Veteran's benefits• Strike benefits	<ul style="list-style-type: none">• Social Security (including railroad retirement and black lung benefits)• Private Pensions or disability benefits• Regular Income from trusts or estates• Annuities• Investment Income• Earned interest• Rental income• Regular cash payments from outside household

- F) Report total household size.** Enter the total number of household members in the field “Total Household Members (Children and Adults).” This number **MUST** be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- G) Provide the last four digits of your Social Security Number.** An adult household member must enter the last four digits of their Social Security Number in the space provided. **You are eligible to apply for benefits even if you do not have a Social Security Number.** If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled “Check if no SSN.”

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. **Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.**

- A) Provide your contact information.** Write your current address in the fields provided if this information is available. **If you have no permanent address, this does not make your children ineligible for free or reduced price school meals.** Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- B) Print and sign your name and write today’s date.** Print the name of the adult signing the application and that person signs in the box. “Signature of adult completing the form.”
- C) Mail or return completed form to:** **MOC Floyd Valley, PO Box 257, Orange City, IA 51041.**
- D) Share children’s racial and ethnic identities (optional).** On the back of the application, we ask you to share information about your children’s race and ethnicity. This field is optional and does not affect your children’s eligibility for free or reduced price school meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.
- E) Decline having your information released to *hawk-i*.** If you do not want your household information shared with *hawk-i*, print, sign and date in the box provided.
- F) Obtaining translated applications.** If you need a translated application with instructions, they can be found in 49 languages at: <https://www.fns.usda.gov/school-meals/translated-applications>.

2019-2020 Iowa Application for Free & Reduced Price School Meals/Milk Return completed form to:

Complete one application per household. Please use a pen (not a pencil). This application cannot be approved unless complete eligibility information is submitted.

STEP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (If more spaces are required for additional names, attach the supplemental worksheet.)

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Meals for more information.	Child's First Name	MI	Child's Last Name	Date of Birth	Student? Yes No	Child's School	Grade	Homeless, Migrant, Runaway	Foster Child

STEP 2 Do any Household Members (including you) currently participate in one or more of the following assistance programs: Food Assistance, FIP, or FDIPIR? Circle one: Yes / No No, go to STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3).

Write only one case number in this space. Medicaid, Title XIX & EBT card numbers are not acceptable.

Case Number: _____

STEP 3 Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

A. Child Income
Sometimes children in the household earn or receive income. Please include the TOTAL gross income earned by all Household Members listed in STEP 1 here. Total Child Income \$ _____

B. All Adult Household Members (including yourself)
List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet.

Name of Adult Household Members (First and Last)	How often?			C. Earnings from Work	How often?			D. Public Assistance/ Child Support/Alimony	How often?			E. Pensions/Retirement/ All Other Income	How often?		
	Weekly	Bi-Weekly	2x Monthly		Weekly	Bi-Weekly	2x Monthly		Weekly	Bi-Weekly	2x Monthly		Weekly	Bi-Weekly	2x Monthly

F. Total Household Members (Children and Adults) _____ **G. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member** _____ **Check if no SSN** ☐

STEP 4 Contact Information and Adult Signature

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Street Address (if available)	Apt. #	City	State	Zip	Daytime Phone (optional)	Email (optional)

Printed name of adult completing the form _____ Signature of adult completing the form _____ Today's date _____

DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY.

Annual income conversion: Weekly x 52; Bi-Weekly x 26; 2 Times per Month x 24; Monthly x 12
Household Income: \$ _____
Application Approved: ☐ Income ☐ Foster Child ☐ FIP/Food Assistance ☐ Head Start (documentation required) ☐ Homeless/Migrant/Runaway-Local Official Documentation Required
Eligibility Determination: ☐ Free ☐ Reduced ☐ Free Milk ☐ Application Denied: ☐ Incomplete ☐ Over income limits

Determining Official	Effective Date	Confirming Official	Date	Follow-up Signature	Date

OPTIONAL**Children's Racial and Ethnic Identities**

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

Ethnicity (check one): ☐ Hispanic or Latino ☐ Not Hispanic or Latino

Race (check one or more): ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Low-Cost Health Insurance for Children

If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid & *hawk-i*, the State's medical insurance program for children. Private schools, RCCIs and childcare organizations may choose to share this information. Specifically, we will give them your child's name, your name & address. Medicaid & *hawk-i* can only use the information to identify children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. **If you do NOT want your information shared with Medicaid or *hawk-i*, you must tell us by completing the information below.** If you want further information, you may call *hawk-i* at 1-800-257-8563. Also, if you are already receiving Medicaid or *hawk-i*, please sign below. This will avoid another contact. My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or *hawk-i*.

Parent/Guardian Name (Printed) _____ **Signature** _____ **Date** _____

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

USDA Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

*only use this
address if you are
filing a complaint
of discrimination

Iowa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://csrc.iowa.gov/>."

This institution is an equal opportunity provider.

Translated applications are available at: <http://www.fns.usda.gov/school-meals/translated-applications>

Waiver Information

**SACK PACK PROGRAM 2019-2020
FOR MOC-FV/OCCS/Unity
TK-12th Grades**

Dear Parent(s) and/or Guardian(s):

All MOC-FV/OCCS/Unity students in Transitional Kindergarten-12th grade can take advantage of the community-led Sack Pack Program. The Sack Pack Program provides free food items each weekend to assist families who are struggling to make ends meet. The program gives children a sack of nutritious, easy-to-prepare snacks for the weekend. Items might include EZ Mac cup, soup packets, fruit cup, applesauce cup, juice boxes, Pop Tarts, oatmeal packet, microwave popcorn, raisins, pudding cup, granola bar, cereal bar, cracker and peanut butter packs, fruit snacks, etc. We apologize, but at this time, we are unable to meet the needs of children with specific food allergies.

The Sack Pack Program will begin the first week of school (August 26) and will continue until the end of the school year. The volunteer committee packing the bags will not have access to any names of the students participating in the program. The sacks will be discreetly distributed on Fridays or at the end of the school week by a school representative who will place the sack in your child's backpack or locker. These sacks are intended to be consumed at home.

*****Please reinforce with your children that food MUST NOT be opened prior to arriving home*****

Please complete the form with your signature. Completed forms may be mailed to Sack Pack Program Orange City, P.O. Box 111, Orange City, IA 51041, brought to school registration or to your child's school any time during the school year. If you wish to discontinue receiving a weekend sack, please notify your child's teacher, email or leave a voice mail.

We are excited about this opportunity and look forward to serving you and your children. If you have any questions, please email sackpackoc@gmail.com or call 712-737-9021 and leave a message and your call will be returned.

Sincerely,

The SACK PACK Committee

Yes, I would like my child(ren) to participate in the Sack Pack Program.

(Please print your student's name, current grade, and circle which building they are attending)

Student's First/Last Name _____ Grade ____ **OCCS/HE/OCE/MS/HS/Unity**

Student's First/Last Name _____ Grade ____ **OCCS/HE/OCE/MS/HS/Unity**

Student's First/Last Name _____ Grade ____ **OCCS/HE/OCE/MS/HS/Unity**

Student's First/Last Name _____ Grade ____ **OCCS/HE/OCE/MS/HS/Unity**

Student's First/Last Name _____ Grade ____ **OCCS/HE/OCE/MS/HS/Unity**

Parent/Guardian Signature _____

MOC-FLOYD VALLEY COMMUNITY SCHOOL DISTRICT

**PO Box 257
Orange City, Iowa 51041**

Address Service Requested

Nonprofit Organization

U.S. Postage PAID

Orange City, Iowa 51041

Permit No. 7

Important Registration Information Included in this Newsletter

Registration for the 2019-20 school year will be held on Wednesday, August 7 from 8AM– 4:30PM in the high school gym lobby. **Please mark all fees you wish to pay on the Fee Billing Statement on the back of this page and return with your registration payment.** It is very important that this registration form is returned. Please login to your parent portal on Infinite Campus to verify and update all student contact and health information. There will be tech support available on the day of registration to help you with this step if needed. You may register by sending payment (checks to MOC-FV Schools) and Fee Billing Statement by mail (PO Box 257), dropping it off at the Superintendent's Office or bringing it with you to registration on August 7. Registrations completed after Aug 7 may be done at any of our school offices.

Check out our school homepage, www.mocfv.org, for more registration information including: Link to Parent Portal, School Supply Lists, Medication Authorization Forms, Bus Safety Information, District wide Master Calendar and more.

The MOC-Floyd Valley Community School District will not discriminate on the basis of race, color, national origin, gender, disability, religion, creed, marital status, sexual orientation or gender identity.
